



AGENDA | BURGAW TOWN COUNCIL REGULAR MEETING

July 14, 2026 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Council may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.

A. Approval of the June 9, 2026 Regular Meeting Minutes

B. Ordinance 2026-21 Establishing a Municipal Service District Capital Reserve Fund

6. Special Requests/Presentations

A. Employee Recognitions - *Kimberly Rivenbark, Human Resources Director*

B. Burgaw Area Chamber of Commerce Update - *Jeana Lindbert, Executive Director*

C. Downtown Streetscape Proposal - *John Westbrook*

7. Departmental Items

A. **Building Inspections Department**
Louis Hesse, Building Code Administrator

B. **Finance Department**
Tiffany Byrd, Finance Officer

C. Fire Department

Johnathan Prevatte, Fire Chief

D. Human Resources Department

Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk

E. Information Technology Department

Dustin McCullen, IT Director

F. Parks, Recreation & Tourism Department

Cody Suggs, Parks & Recreation Director

I. Adoption of GAF Community Splash Pad Rules and Regulations

G. Planning Department

Ron Meredith, Planning Director

H. Police Department

James Rowell, Police Chief

I. Public Services Department

Chris Medlin, Public Services Director

8. Public Forum

9. Items from Manager

A. Updates on current projects

10. Items from Attorney

11. Items from Mayor and Council Members

12. Closed Session - if necessary

13. Adjournment

BURGAW TOWN COUNCIL REGULAR MEETING

DATE: June 9, 2026
TIME: 4:30 PM
PLACE: Burgaw Town Center, 108 E. Wilmington Street
BOARD MEMBERS PRESENT: Mayor Olivia Dawson, Mayor Pro-tem James Malloy, Council Members Bill George, William Rivenbark, Michael Pearsall and Myra McDuffie

Call to Order

Mayor Dawson called the meeting to order at 4:30 PM.

Invocation

The invocation was delivered by Mayor Pro-tem Malloy.

Pledge of Allegiance

The Pledge of Allegiance was said by all.

Approval of Agenda

Council Member George moved to approve the agenda as presented. Motion carried by unanimous vote.

Approval of Consent Agenda

Mayor Pro-tem Malloy moved to approve the consent agenda as presented. Motion carried by unanimous vote.

The following items were approved under the consent agenda:

- A. Approval of the May 12, 2026 Regular Meeting Minutes
- B. Ordinance 2026-17 Amending the FY 25-26 budget to recognize funds received from the Staffing for Adequate Fire and Emergency Response (SAFER) Grant

Special Requests/Presentations

Employee Recognitions

Assistant Fire Chief Michael Carlisle presented recognitions on behalf of the Burgaw Fire Department. Two junior firefighters were recognized for their recent high school graduations: Sarah Irvin, Junior Volunteer Firefighter, who will attend Cape Fear Community College for a two-year degree in emergency medicine with the goal of becoming a paramedic, and Lucas Chargualaf, Junior Volunteer Firefighter, who plans to attend the Firefighter Academy at Cape Fear Community College in the fall.

Assistant Fire Chief Carlisle also announced the following personnel changes within the Fire Department: Mike Willingmyre was promoted from full-time Firefighter to Fire Engineer;

Johnny Ryan transitioned from volunteer to a full-time Fire Engineer position; and two part-time employees, Arlene Avalar and Daniel Burleson, were hired and scheduled to begin employment in mid-June.

Parks, Recreation & Tourism Director Cody Suggs introduced new part-time staff members recently hired to assist with summer camp, including Aaron Nash (summer intern from Embry-Riddle Aeronautical University), Caleb Grover and Irma Hernandez.

Public Services Director Chris Medlin provided a brief overview of a cleanup day held on May 22nd as part of the town's newly formed safety committee's first inspection of the Public Services facility. Town staff from various departments participated in cleaning and organizing the Public Services facility, including storage area for the Parks, Recreation & Tourism Department.

Mayor's Proclamations – Blueberry Week and Juneteenth Celebration Day

Mayor Dawson presented proclamations recognizing Blueberry Week 2026 and Juneteenth Celebration Day 2026. The Blueberry Week proclamation designated June 14–20, 2026, in recognition of the annual North Carolina Blueberry Festival. The Juneteenth Celebration Day proclamation designated the fourth Saturday in June in recognition of the historical significance of Juneteenth and reaffirmed the Town's commitment to honoring diversity and the contributions of African American citizens. Karen Malloy with The 1865 Society of Pender County was present to accept the Juneteenth proclamation.

Departmental Items

Building Inspections Department

Building Code Administrator Louis Hesse reported continued progress on several active projects, including Bagel King, a new doctor's office, and a sports bar on Courthouse Avenue. Mr. Hesse also noted significant activity in minimum housing enforcement, reporting that most property owners are cooperating well and that the community is visibly improving. Council Member Rivenbark relayed a compliment received from a local business leader acknowledging the town's cleanup efforts.

Finance Department

Finance Officer Tiffany Byrd reported that staff have been busy with the budget process and is preparing for the upcoming audit. She noted staff is staying on top of projects and grant reimbursements. Ms. Byrd also advised Customer Service Representative Maddie Batchelor welcomed her new baby and plans to return to work at the end of July.

Fire Department

Assistant Fire Chief Michael Carlisle presented on behalf of Fire Chief Prevatte. He reported that the department responded to 82 calls in May, bringing the year-to-date total to 460 calls — slightly above the prior year's pace. Total training hours for the month were 2,383. Chief Prevatte recently attended the Chief Conference, several members attended the first Duke Fire Academy Conference in Carolina Beach and Fire Marshal Kratovel attended the Western Carolina forensic burn remains school.

Community events the Fire Department was a part of recently included a Touch-A-Truck event at Pender Memorial Park, a field day at CF Pope School, and the Special Olympics Torch Run. Assistant Chief Carlisle also reported that Poplar Grove Memory Care facility received its final fire life safety inspection on June 3rd, and was authorized by the state on June 5th to reopen and return patients to the facility.

Information Technology Department

IT Director Dustin McCullen reported that approximately 44 support tickets were completed in May. Regarding ongoing projects, Director McCullen noted that door access control upgrades are nearly complete, with only two buildings remaining. Camera replacement work also continues, with 8 to 9 existing cameras left to be replaced and 12 to 15 new cameras being added in the downtown area. His goal is to complete the downtown camera installations prior to the Blueberry Festival. He also reported ongoing collaboration with the Police Department on a CAD system upgrade.

Council Member Rivenbark raised the topic of livestreaming Town Council meetings on YouTube after a resident inquired about the option. Director McCullen confirmed that the Town already has the internal capability to add YouTube as an additional platform for viewing Council meetings and will ensure the necessary technical preparations are completed to make the service available. The Council expressed support for the addition, noting that Pender County currently streams its meetings on YouTube as well.

Parks, Recreation & Tourism Department

Parks & Recreation Director Cody Suggs reported that the department has filled its Recreation Supervisor position. The new hire, Codie McGrew, is a graduate of East Carolina University with a background in therapeutic recreation and is scheduled to begin on June 22nd.

Mr. Suggs provided reminders regarding the upcoming Blueberry Festival on June 19th and 20th. He noted that NC Highway 53 will be closed during the festival, and that parking passes for the Town Hall area are available for council members. He advised that any calls or concerns during the festival should be directed to the command center, which will be staffed by festival representatives, police, and fire personnel. Mr. Suggs also reminded council members that they are invited to the hospitality suite during the festival at the Community House.

Council Member Rivenbark noted that he plans to repaint the blueberry design on the asphalt on Fremont Street and coordinated with police staff to aid with barricades.

Planning Department

Planning Director Ron Meredith reported an increase in development inquiries, ranging from minor subdivisions and rezonings to large subdivision applications. A rezoning from R-20 to RA is scheduled to go before the Planning Board on June 18th, with a likely appearance before Town Council in July. Mr. Meredith also noted that a sketch plan review is underway for a major subdivision, though no formal application has been submitted.

Mr. Meredith noted notifications were mailed out as required for an accessory apartment application at 701 West Wilmington Street, which caught some residents off guard. He

encouraged the council to direct any inquiries to his office, noting that this is a quasi-judicial matter going before the Board of Adjustment.

Mr. Meredith reported that an extension has been requested for the RCCP rain garden grant due to the grant's termination date falling in an awkward planting season. The sidewalk grant through NCDOT is also progressing, with the steering committee having met for the first time the previous week. He noted that the Unified Development Ordinance (UDO) update remains on hold pending the filling of a vacant position in the department.

A brief discussion followed regarding the growing frequency of accessory apartment applications and the potential for ordinance updates to streamline the process. Mr. Meredith noted this would be the fourth such application processed in two years, with three coming in recently, and expressed a preference for making the process easier for applicants seeking to provide affordable accessory housing.

A separate discussion addressed a previously raised concern regarding feral cats and the Town's ordinance related to animals running at large. Mayor Dawson noted that the matter had been tabled pending action by the county concerning a citation issued by Pender County Animal Control Services to a Town resident. Mayor Dawson requested a follow-up on the county's position regarding the matter.

Police Department

Sergeant Ronnie Kennedy presented on behalf of Police Chief Rowell. He gave an overview of department statistics as reported on the council's monthly report received in the agenda packet. Sergeant Kennedy also noted several staff accomplishments, including continuing education and training, participation in the annual Law Enforcement Torch Run in Raleigh, and mutual aid assistance provided to surrounding agencies for special events.

Temporary Street Closure Request – National Night Out 2026

Sergeant Kennedy presented a request to close the section of Wright Street between Courthouse Avenue and Fremont Street for the inaugural National Night Out event, scheduled for Tuesday, August 4, 2026. This family-friendly evening will feature food trucks, children's activities, community organization booths, public safety displays, and helpful information from local agencies. Residents are encouraged to come out and enjoy an evening of fun while connecting with law enforcement, first responders, Town staff, non-profit organizations, and neighbors.

Following discussion, the Council approved the road closure request and additionally voted to make National Night Out an annual standing road closure event.

Mayor Pro-tem Malloy moved to approve the requested street closure and carried by unanimous vote.

Mayor Pro-tem Malloy moved to designate National Night Out as an annual standing road closure event on August 4th. Motion carried by unanimous vote.

There were concerns voiced by council members regarding homeless individuals observed in town. Sergeant Kennedy acknowledged awareness of the situations and noted officers are actively working to connect the individuals with resources.

Public Services Department

Public Services Director Chris Medlin reported that a section of Courthouse Avenue from Wright Street to the alley prior to Patty's Restaurant has been repaved, eliminating several tripping hazards. Regarding the water main project, all services have been transferred to new mains and the old mains are being decommissioned. Street patching is planned for the following Tuesday, including work on Fremont Street. Director Medlin noted that the focus for the coming week will be preparing the town for the Blueberry Festival, including grass cutting and pothole repairs.

Discussion followed regarding the condition of the drainage area on Dickerson Street near Rainbow's property. Director Medlin explained that while the town has made accommodations during the water line project, the drainage interference box on that property is on private property. Mayor Pro-tem Malloy referenced a prior commitment by the town to address a storm drain in that area. After brief discussion, Mr. Gantt will revisit the matter and reference findings from the stormwater master plan as well.

Council Member Pearsall noted a complaint received and forwarded to Mr. Gantt regarding an area on Bridgers Street next to the Fire Department; Director Medlin is looking into it. Council Member Pearsall also shared photos he received just prior to the meeting depicting overgrown vegetation, debris and paint markings on Clark Street and Dickerson Street. Director Medlin acknowledged the paint markings were likely from a utility locating company and indicated the department would pressure wash the area to accelerate their removal. He noted that the debris and overgrowth on Dickerson Street would be assessed and addressed as resources permit.

Public Forum

Prior to Public Forum, Mayor Dawson called for a recess at 5:34 PM. Meeting resumed at 5:45 PM.

No members of the public signed up to speak.

Council Member Rivenbark read aloud a written communication from resident Tom Roper regarding the condition of Robinwood Court:

"Can you find out realistically what they're going to do about our street. And if it's an option to make a capital expenditure before any grants are done. Our road right now is deplorable. It may be the worst paved road in Pender County literally. I've been on the road for 26 years and it has not had any substantial resurfacing the entire time. In addition to the potholes, the road is literally cracking in most areas."

Mayor Dawson acknowledged the condition of Robinwood Court and requested that staff identify the worst-condition streets and develop a prioritized paving list for discussion at the next budget meeting.

Council Member Rivenbark also flagged the condition of a sidewalk near the Methodist Church heading toward the park along Walker Street, noting he had observed multiple individuals trip in the area over recent months.

Public Hearing

Citizen Input on the FY 2026-2027 Budget

Mayor Dawson opened the public hearing at 5:48 PM.

No members of the public had signed up to speak. Mayor Dawson provided context, noting that the budget process has been complicated by ongoing legislative uncertainty, particularly regarding pending state legislation.

Mr. Gantt presented the proposed FY 2026-2027 budget, noting that just prior to the meeting he received word from the town's lobbyist that Senate Bill 889 — a statewide moratorium on tax revaluations for 2026 — is scheduled for its third reading in the House the following day and is expected to proceed to the Governor's desk. If passed and signed, or if a veto is overridden, the bill would require all municipalities to revert to 2025 tax values, effectively negating Pender County's completed 2026 revaluation. Mr. Gantt noted that Pender County has reportedly indicated it does not wish to be exempted from the moratorium, though the basis for that position was not known. He cautioned that this development would require the town to recalculate its ad valorem tax revenue projections, which represent the largest single revenue source in the general fund.

Mr. Gantt presented the proposed FY 2026–2027 budget, based on 2026 values, highlighting the major components, projected revenues and expenditures, proposed utility rate adjustments, staffing, employee compensation, and the recommended property tax rate. *The presentation attached to these minutes reflects the details of the budget presentation as provided during the meeting.*

Council Member Pearsall encouraged staff to provide public communication, such as a press release or social media notice, explaining the unique complexities of this year's budget process, including the external legislative factors contributing to uncertainty. He also emphasized the importance of educating residents on how local tax dollars are used to fund essential Town services and infrastructure, distinguishing those investments from projects funded through grants and other outside sources, so the public is well informed and prepared should a tax rate increase become necessary. Mr. Gantt agreed to prepare a media release for Ms. Wells. Council Member Pearsall also commented on the proposed cost-of-living-adjustment (COLA) of 3% and asked for clarification on the percentage proposed. Mr. Gantt said the proposed 3% is based on the consumer price index and noted the majority of surrounding municipalities and counties are also proposing 3%. He briefly explained differences between COLA and merit pay.

Mayor Pro-tem Malloy also reminded the Council to be mindful of staff retention, noting that after four years of work to build a stable workforce, it would be detrimental to lose employees to higher-paying jurisdictions.

Mayor Dawson emphasized to the public that despite the tax rate having increased gradually over recent years, the funds have been put to productive use, such as paving streets, repairing sidewalks, and investing in infrastructure needs and downtown revitalization. Council Member McDuffie added that some level of growth is necessary to spread the tax burden and attract commercial development. She also agreed with Council Member Pearsall to get information published to the public related to the budget.

The Council scheduled an additional budget work session for Monday, June 22, 2026 at 8:00 AM, with final budget adoption targeted for June 29, 2026 at 9:00 AM, prior to the July 1st

deadline. It was noted that budget documents are currently available online at burgawnc.gov/budget.

Mayor Dawson closed the public hearing at 6:30 PM.

Items from Manager

Updates on current projects

Town Manager Gantt reported that the Foster property on Satchwell Street has been cleaned up through nuisance abatement and that the town's attorneys are working to recover the abatement costs.

Mr. Gantt reminded the Council that the stormwater master plan has been distributed and needs to be reviewed and adopted to close out the associated grant, with an August deadline.

Mr. Gantt also noted that all easements required for the sewer line installation along NC-117 have been secured, with the exception of one that is currently being handled through the town's attorneys. Once finalized, construction can move forward, which is anticipated to spur residential and commercial development from builders who are already waiting on the sewer line to proceed.

Items from Attorney

There were no items from the attorney.

Items from Mayor and Council Members

Mayor Dawson raised ongoing concerns about poor cellular service in town. She reported that after making direct inquiries, she learned that the previously anticipated Verizon tower on Fremont Street is still approximately one year away, as Verizon must first apply for funding before installation can proceed. She confirmed that the tower will not be placed near the new jail as had been rumored. Mayor Dawson noted that AT&T is expected to bring a Cellular on Wheels (COW) unit to the Blueberry Festival, and that some Verizon coverage assistance may also be available during the event. The Council discussed the limited options available in the interim and agreed to continue pursuing conversations with additional cell providers. Council Member Rivenbark noted two property owners are willing to provide space for tower installations, etc.

There was brief discussion about the need for additional handicapped parking spaces downtown. Mayor Dawson and staff acknowledged this request and is currently pursuing options.

Consideration of appointing one (1) member to the Tourism Development Authority

Ms. Wells noted that one application was received for the open seat on the Tourism Development Authority (TDA) from Ms. Lyndy McMillan, a new Burgaw resident with a background in travel and the entertainment and film industries. The Council expressed support for adding new perspectives to the board.

Council Member Rivenbark moved to approve the appointment of Lyndy McMillan to the Tourism Development Authority. Motion carried by unanimous vote.

Closed Session

Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

There being no items to discuss, the Council did not conduct a closed session.

Adjournment

Mayor Pro-tem Malloy moved to adjourn the meeting at 6:43 PM. Motion carried by unanimous vote.

DRAFT

ORDINANCE 2026-21

TOWN OF BURGAW, NORTH CAROLINA

**AN ORDINANCE ESTABLISHING THE
MUNICIPAL SERVICE DISTRICT CAPITAL RESERVE FUND**

(Adopted Pursuant to N.C.G.S. § 159-18)

WHEREAS, by Ordinance No. 2014-13, adopted June 10, 2014 and effective July 1, 2014, the governing board of the Town of Burgaw, pursuant to Article 23 of Chapter 160A of the North Carolina General Statutes, defined a municipal service district within the Town known as the Downtown Burgaw Business Improvement District (the “District”), upon a finding of need for downtown revitalization services within the District to a demonstrably greater extent than in the remainder of the Town, as authorized by N.C.G.S. § 160A-536; and

WHEREAS, N.C.G.S. § 160A-541 provides the exclusive means by which a municipal service district may be terminated — a resolution of abolition adopted by the governing board following a noticed public hearing, effective at the end of a fiscal year — and the Town has at no time held such a hearing or adopted such a resolution with respect to the District; the District was extended for an additional five years by action of the governing board in 2019, and on November 12, 2024 the Board of Commissioners voted unanimously to remove the five-year sunset provision from Ordinance No. 2014-13 and to provide that “The Downtown Burgaw Business Improvement District and associated rights and privileges shall remain in effect from July 1, 2014 until abolished by the Board of Commissioners pursuant to G.S. 160A-541,” such that the District has remained continuously in existence and effect since July 1, 2014; and

WHEREAS, although no District tax was levied in prior fiscal years, N.C.G.S. § 160A-542 authorizes the Town to levy property taxes within the District, in addition to those levied townwide, to finance, provide, or maintain services in the District in addition to or to a greater extent than those provided for the entire Town; and

WHEREAS, in the Budget Ordinance for the fiscal year beginning July 1, 2026, the Town Council levied an ad valorem tax at the rate of ten cents (\$0.1000) per one hundred dollars (\$100) of valuation upon all taxable property within the District, in addition to the townwide rate, marking the first fiscal year in which a District tax is collected; and

WHEREAS, N.C.G.S. § 160A-542 requires that the proceeds of taxes levied within a municipal service district be expended only for services, facilities, or functions provided in the District, or for capital or operating expenses that benefit the District; and

WHEREAS, the anticipated annual proceeds of the District tax are modest relative to the cost of meaningful capital improvements, and the Town Council finds it prudent to accumulate those proceeds over a period of years rather than expend them annually; and

WHEREAS, Part 2 of Article 3 of Chapter 159 of the North Carolina General Statutes (N.C.G.S. §§ 159-18 through 159-22) authorizes the Town to establish and maintain a capital reserve fund for any purpose for which the Town may issue bonds, and requires that the ordinance establishing the fund state the purposes for which the fund is created, the approximate periods of time during which moneys are to be accumulated, the approximate amounts to be accumulated, and the sources from which moneys for the fund will be derived;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Burgaw, North Carolina, that:

SECTION 1. CREATION OF FUND

There is hereby established, pursuant to N.C.G.S. § 159-18, a capital reserve fund to be known as the **Municipal Service District Capital Reserve Fund** (the “Fund”). The Fund shall be maintained by the Finance Officer as a separate fund of the Town, and its assets, revenues, and balances shall be accounted for separately from all other funds of the Town.

SECTION 2. PURPOSES OF THE FUND

The Fund is created for the purpose of accumulating moneys for capital expenditures that benefit the District, that are consistent with the downtown revitalization purpose for which the District was established under N.C.G.S. § 160A-536, and for which the Town is authorized to issue bonds, including without limitation: the acquisition, construction, reconstruction, extension, or improvement of streets, sidewalks, streetscapes, crosswalks, and pedestrian facilities; street lighting; public parking facilities; water, sewer, stormwater, and drainage improvements; parks, plazas, and other public spaces; public buildings and facilities; landscaping, signage, and wayfinding; and other capital improvements serving or benefiting the District, together with related planning, design, engineering, and land acquisition costs. Consistent with N.C.G.S. § 160A-542, moneys in the Fund derived from the District tax shall be expended only for purposes that provide services, facilities, or functions in, or otherwise benefit, the District.

SECTION 3. PERIOD OF ACCUMULATION

Moneys shall be accumulated in the Fund beginning July 1, 2026 and continuing for an approximate period of ten (10) fiscal years, through June 30, 2036, or until such earlier or later time as the Town Council appropriates the accumulated moneys for the purposes stated in Section 2 or amends this ordinance pursuant to N.C.G.S. § 159-19.

SECTION 4. APPROXIMATE AMOUNTS TO BE ACCUMULATED

The approximate amount to be accumulated in the Fund is \$150,000, inclusive of investment earnings. For reference, the District tax at the rate levied for fiscal year 2026–27 is estimated to yield approximately \$7,840 on the current schedule of values; upon the effective date of the deferred Pender County reappraisal, the same rate is estimated to yield approximately \$16,200 annually. These amounts are approximations as contemplated by N.C.G.S. § 159-18 and do not limit the amounts that may lawfully be accumulated in or appropriated from the Fund.

SECTION 5. SOURCES OF FUNDING

Moneys for the Fund shall be derived from the following sources: (a) the proceeds of the ad valorem tax levied within the District pursuant to Article 23 of Chapter 160A of the General Statutes, as such tax may be levied from year to year in the annual budget ordinance; (b) investment and interest earnings on moneys held in the Fund; (c) any appropriations or transfers to the Fund made by the Town Council in an annual budget ordinance or amendment thereto; and (d) any grants, contributions, or other revenues lawfully designated for the purposes of the Fund and permitted to be expended for the benefit of the District.

SECTION 6. DEPOSIT AND INVESTMENT

Moneys in the Fund shall be deposited and invested as provided in N.C.G.S. §§ 159-21, 159-30, and 159-31. All interest and other investment earnings on moneys in the Fund shall accrue to and become part of the Fund.

SECTION 7. WITHDRAWALS FROM THE FUND

Moneys may be withdrawn from the Fund only as provided in N.C.G.S. § 159-22. Prior to any withdrawal, the Town Council shall adopt a resolution or ordinance authorizing the withdrawal, specifying the capital purpose — which shall be a purpose stated in Section 2 — and the amount to be withdrawn. Withdrawn moneys are anticipated to be appropriated in the annual budget ordinance or in a capital project ordinance adopted pursuant to N.C.G.S. § 159-13.2.

SECTION 8. AMENDMENT

The Town Council may amend this ordinance from time to time as provided in N.C.G.S. § 159-19, including to modify the purposes of the Fund, the period of accumulation, the amounts to be accumulated, or the sources of funding; provided, that moneys derived from the District tax shall at all times remain restricted to purposes benefiting the District as required by N.C.G.S. § 160A-542.

SECTION 9. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION 10. EFFECTIVE DATE

This ordinance shall become effective July 1, 2026. Copies of this ordinance shall be furnished to the Finance Officer and the Town Clerk to be kept on file for their direction in the administration of the Fund.

Adopted this the 14th day of July, 2026.

Olivia Dawson, Mayor

ATTEST:

Kristin J. Wells, Town Clerk

DRAFT

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GAF COMMUNITY SPLASH PAD
HOURS OF OPERATION
OPEN TO THE PUBLIC
Wednesday-Saturday 11:00 am-6:00 pm
Sunday 2:00-6:00 pm
Memorial Day through Labor Day

Splash Pad Rules

- All general park rules and regulations apply.
- Warning: No lifeguard on duty. Please enjoy the splash pad at your own risk.
- Splash pad may be closed at any time due to weather, maintenance, or other operational concerns.
- The Town of Burgaw maintains priority use of the splash pad for Town events.
- All children under the age of 13 must be supervised by an adult.
- For your safety, the splash pad is under surveillance and is regularly monitored
- Proper swim attire is required. Individuals who are not toilet-trained must wear swim diapers.
- Water shoes are strongly recommended as the splash pad surface is rough.
- Any person with an illness, infectious or communicable disease, open wound, or diarrhea cannot use the splash pad.
- Splash pad is not available for reservation. When the pavilion is reserved, the splash pad remains open to the public.
- Please call ahead before visiting the splash pad if you are with a group of 20 people or more.

Prohibited Activities and Items

- Running, rough play, and sitting, hanging or climbing on features
- Spitting or spouting water from the mouth
- Animals, except service animals
- Food and beverages, glass containers, or alcohol
- Soap, shampoo, or detergent
- Smoking, vaping, or the use of any tobacco product, controlled substances or drugs
- Outside equipment such as chairs, water toys, balloons, tents, or amplified music
- Skateboards, rollerblades, bicycles, scooters, or wheeled toys

Contact Information

In the event of an emergency dial 911.

Town of Burgaw Parks, Recreation and Tourism Department: 910-300-6401 or
recreation@burgawnc.gov

Examples of concerns/issues to contact the Town of Burgaw about:

- The water feature activation button is not working
- The splash pad has been contaminated
- A piece of equipment appears broken