



AGENDA | BURGAW TOWN COUNCIL REGULAR MEETING

June 9, 2026 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Council may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Council.

A. Approval of the May 12, 2026 Regular Meeting Minutes

B. Ordinance 2026-17 Amending the FY 25-26 budget to recognize funds received from the Staffing for Adequate Fire and Emergency Response (SAFER) Grant

6. Special Requests/Presentations

A. Employee Recognitions

B. Blueberry Week 2026 - Mayor's Proclamation

C. Juneteenth Celebration Day 2026 - Mayor's Proclamation

7. Departmental Items

A. Building Inspections Department

Louis Hesse, Building Code Administrator

B. Finance Department

Tiffany Byrd, Finance Officer

- C. **Fire Department**
Johnathan Prevatte, Fire Chief
- D. **Information Technology Department**
Dustin McCullen, IT Director
- E. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director
- F. **Planning Department**
Ron Meredith, Planning Director
- G. **Police Department**
James Rowell, Police Chief

I. Temporary Street Closure Request - National Night Out 2026

- H. **Public Services Department**
Chris Medlin, Public Services Director

8. Public Forum

9. Public Hearing

- A. Citizen Input on the FY 2026-2027 Budget

10. Items from Manager

- A. Updates on current projects

11. Items from Attorney

12. Items from Mayor and Council Members

- A. Consideration of appointing one (1) member to the Tourism Development Authority

13. Closed Session

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

14. Adjournment

BURGAW TOWN COUNCIL REGULAR MEETING

DATE: May 12, 2026
TIME: 4:30 PM
PLACE: Burgaw Town Center, 108 E. Wilmington Street
BOARD MEMBERS PRESENT: Mayor Olivia Dawson, Mayor Pro-tem James Malloy, Council Members Bill George, William Rivenbark, Michael Pearsall and Myra McDuffie

Call to Order

Mayor Dawson called the meeting to order at 4:30 PM.

Invocation

The invocation was delivered by Pastor Ben Horrell.

Pledge of Allegiance

The Pledge of Allegiance was said by all.

Approval of Agenda

Motion: Council Member Pearsall moved to approve the agenda as presented. The motion was seconded by Council Member George and carried by unanimous vote.

Approval of Consent Agenda

Amended minutes for the April 14, 2026 regular meeting were provided to the Council for review at the start of the meeting. Council Member Pearsall spoke with Ms. Wells prior to the meeting regarding amending one paragraph under the Human Resources Department update from the April 14, 2026 regular meeting.

Mayor Pro-tem Malloy moved to approve the consent agenda including the amended April 14, 2026 Regular Meeting Minutes. Motion carried by unanimous vote.

The following items were approved under the consent agenda:

- A. Approval of the April 14, 2026 Regular Meeting Minutes
- B. Approval of the April 14, 2026 Closed Session Minutes
- C. Ordinance 2026-12 Amending the FY 2025-2026 budget to recognize funds received from Pender County ABC Board
- D. Ordinance 2026-13 Amending the FY 2025-2026 budget to recognize insurance proceeds related to an accident involving a town vehicle
- E. Ordinance 2026-14 Amending the FY 2025-2026 budget to recognize grant funding received for the West Side Trail project

F. Ordinance 2026-15 Amending the FY 2025-2026 budget to recognize grant funding received from NC Department of Environmental Quality

Special Requests/Presentations

Employee Recognitions

Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk, recognized several employees and elected officials for recent accomplishments.

Municipal Leadership Recognitions: Mayor Dawson, Mayor Pro-Tem Malloy, Council Members McDuffie and Pearsall, and Town Manager James Gantt attended the NC League of Municipalities City Vision Conference in Raleigh, where the Town of Burgaw received a resolution acknowledging its commitment to civility and professionalism in municipal leadership. Mayor Dawson was recognized for achieving both the Certificate of Municipal Achievement and the Certificate of Municipal Excellence through the NC League of Municipalities. Mayor Pro-Tem Malloy was recognized for earning the Certificate of Municipal Achievement. In addition, retired Police Chief Jim Hock was recognized as being included in the NC League of Municipalities' 2025 retirement resolutions, acknowledging his years of service to the community.

Burgaw Fire Department Recognitions: Firefighter Mike Willingmyre and Captain Joseph Williams achieved their Class B driver's licenses. MaryBeth Kratovel attended the Safe Kids Conference, covering topics including car seat safety and fire prevention. Fire Chief Johnathan Prevatte achieved driver operator pumps and mobile water supply instructor qualifications. Chief Prevatte, Captain Williams, Firefighter Carlisle, Fire Engineer Moniac, Firefighter Brown, Firefighter Ryan, and Firefighter Shortell attended the First Due Operations Conference. Firefighter Carlisle, Firefighter Ryan, Firefighter English, Captain Williams, and Firefighter Shortell achieved the Mayday Safety Survival Certification, a specialized training preparing firefighters to respond to emergency situations involving lost, trapped, or injured personnel.

55-Year Service Recognition: Mayor Dawson, Council Members and Staff proudly recognized Firefighter Tommy Lindsey for 55 years in the fire service, including 47 years with the Town of Burgaw. Lindsey began his career in 1971, serving with the City of Wilmington and Rocky Point before joining Burgaw. He currently supports the department by maintaining trucks and equipment and serving as a driver. Tommy was recognized for his dedication in serving others and helping the department grow stronger.

Mayor's Proclamation - Recognizing National Public Service Recognition Week, National Small Business Week, National Travel and Tourism Week, and National Public Works Week

Mayor Dawson acknowledged that proclamations had been issued for National Public Service Recognition Week, National Small Business Week, and National Travel and Tourism Week, May 3-9, 2026, and National Public Works Week, which will be observed May 17-23, 2026. Mayor Dawson noted that an appreciation luncheon was held the prior Friday to thank town employees for their service and dedication.

Mayor Dawson also acknowledged National Skilled Nursing Home Week and encouraged residents to visit The Laurels of Pender, which was holding special events.

The 1865 Society of Pender County

Dr. Lila Jordan appeared on behalf of the 1865 Society of Pender County, as Karen Malloy was unable to attend. Dr. Jordan thanked the Mayor and Council for their three years of partnership and requested a waiver of the rental fee for the use of the Depot on Friday, June 26, 2026, for a "Night of Excellence" event. The event would feature a performance by North Carolina's first African American Poet Laureate, Jaki Shelton Green, and other local poets, and would be free and open to the public. The Society agreed to remain responsible for the cleanup fee. It was noted that the Juneteenth Festival celebration was scheduled for the following day, June 27, 2026. Mayor Pro-Tem Malloy recused himself prior to consideration of approval.

Council Member George moved to approve the waiving of the rental fee, as requested from the 1865 Society of Pender County for use of the Depot on June 26, 2026, with the Society remaining responsible for the cleanup fee. Motion carried.

It was confirmed that road closure approvals already included in the consent agenda would be sufficient to cover the event, with any necessary corrections to be brought back.

Departmental Items

Building Inspections Department

Building Code Administrator Louis Hesse reported the following key updates. The multi-purpose building at the corner of Wilmington Street and Wright Street received its building permit, initiating work on that corner property. A sports bar on Courthouse Avenue is completing final plan review corrections and is expected to be permitted shortly; the owner is also voluntarily addressing fire safety deficiencies from approximately 25 years ago and has agreed to install a fire alarm system that was not previously required. Regarding minimum housing enforcement, two structures have been recently demolished, one is undergoing active repairs, and work continues on additional properties, including one elderly owner whose required roof replacement remains outstanding.

Finance Department

Finance Officer Tiffany Byrd reported that the department is currently managing concurrent budget meetings and preparing for the upcoming audit. Staff has been focused on grant reimbursement compliance to recover funds as quickly as possible. Meetings were also held with Enterprise and Blue Cross Blue Shield to review upcoming rates and plan for the next fiscal year.

Fire Department

Assistant Fire Chief Michael Carlisle reported on behalf of Fire Chief Prevatte, who was attending the North Carolina Chiefs Conference. The department has responded to 390 calls year-to-date, running significantly above its average pace relative to the prior year's total of approximately 850 calls. Call volume has been driven largely by EMS assists and a high number of motor vehicle collisions. Over the weekend, the department successfully executed a ladder rescue of a subject stranded in a malfunctioning scissor lift. Assistant Chief Carlisle and Chief Prevatte attended the Pender County Board of Commissioners budget meeting the prior evening. The department continues to leverage conference training by incorporating that education into Thursday night in-house training for volunteers and paid staff. Two controlled live burns are being planned for Harrell Road and Old Savannah Road following the lifting of the burning ban; all state permits have been obtained.

Council Member Pearsall commended the department's 641 training credits and the quality of the crew, noting the recent ladder rescue as a direct demonstration of the value of consistent training.

Human Resources Department

Ms. Rivenbark reported that the April 23 shred and e-recycle event was the best-attended to date, with over 50 vehicles and a full dump truck of electronics collected. The next shred and e-recycle event will be scheduled in October. A National Public Services Week employee luncheon was provided for staff, catered by El Marisol. Interviews are scheduled for the Recreation Supervisor position, and assessments for the Fire Engineer position are set for May 26. The Safety Committee conducted a walk-through of the Public Services building and identified accumulation of materials over more than 20 years. A town-wide cleanup day at the Public Services facility has been organized for Friday, May 22. Currently advertised open positions include: Planning Technician, Recreation Supervisor, and Patrol Officer.

Council Member Pearsall raised the topic of safety incident reporting, requesting that injury data and safety metrics be compiled and reported to the Council in a centralized manner, provided by the Human Resources Director rather than from the Police or Fire Departments, noting this may create issues. Ms. Rivenbark briefly explained the process on incident reporting and confirmed that all workers' compensation claims and accident paperwork are already funneled through Human Resources. She advised Fire Chief Prevatte, as Chair of the Safety Committee, will be responsible for reporting safety statistics. In addition, she noted no workplace injuries in the prior 30 days.

Information Technology Department

IT Director Dustin McCullen reported approximately 62 completed support tickets for April. An on-site vendor began work that day on the installation of access control modules on doors not previously covered. Replacement cameras for existing locations were also delivered and installation will continue the following week. Mr. McCullen confirmed that camera expansion into additional downtown areas is planned. Council Member Pearsall suggested that any spare cameras be proactively deployed to potential trouble spots, rather than waiting until problems arise. Town Manager Gantt noted that camera system expansion would be addressed through the budget process given associated costs.

Parks, Recreation & Tourism Department

Parks & Recreation Director Cody Suggs reported that the mural project at the park has been completed. A small public event, such as a ribbon cutting or meet-the-artist gathering, is being planned, potentially timed around the Blueberry Festival given the mural's blueberry theme. Splash pad replacement items have been ordered, with some arriving imminently and others expected in July to align with the new budget year. Staff is closing out spring programs and transitioning to summer programs, including summer camp. The PARTIF grant closeout is nearly complete, with full reimbursement received except for the final 10% holdback. Director Suggs also announced internal restructuring: he will take over as liaison to the Tourism Development Authority to assist with larger upcoming projects, while other staff members will be assigned to smaller committees such as the Tree Board and Beautification Committee.

Planning Department

Planning Director Ron Meredith reported that the department continues work on the RCCP rain garden grant and an NCDOT grant focused on prioritizing sidewalk projects. The first

steering committee meeting for the sidewalk grant project was held on May 2, 2026. Mr. Meredith noted that several developers have been in discussions about future incoming subdivisions, and that the summer is expected to be an active development season with multiple projects coming forward.

Police Department

Police Chief James Rowell provided a summary of department activities for the period. Officers represented the department at Penderlea Day and participated in a Cape Fear Community College public safety job fair. The department hosted two Responsible Alcohol Servers and Sellers Program training sessions for local businesses. Officers had a presence at the autism awareness event. Sergeant Padgett, Corporal Farren, and the U.S. Marshals conducted a sex offender verification roundup in the county. Multiple officers completed specialized training including Intox certification, CIT training, Crime Prevention Through Environmental Design (CPTED), and hard surface tracking with K9 Officer Cotten and K9 Omen. Seven speed enforcements and crosswalk enforcements were conducted. Corporal Farren attended a sustainable technologies event in Wilmington with the department's drone. Mobile CAD system training is scheduled for the following week. The department has 755 case reports filed year-to-date. An end-of-service-life vehicle is being sold to Cape Fear Community College's BLET program, with proceeds to be applied toward a replacement leased vehicle.

Public Services Department

Public Services Director Chris Medlin commended his staff for installing the new downtown bollards in a timely manner. The grapple truck remains out of service; staff is managing bulk pickup by hand on Mondays, with outside assistance on Fridays and white goods collection on Wednesdays as scheduled. Mr. Medlin also announced that the Federal Motor Carrier Safety Administration has registered the Town of Burgaw as a certified CDL training site, enabling the town to train employees in-house for Class A and Class B commercial driver's licenses during work hours, eliminating the previous requirement for employees to attend costly night and weekend classes.

Public Forum

Prior to Public Forum, Mayor Dawson called for a recess at 5:24 PM. Meeting resumed at 5:37 PM.

Julie Rowland, 315 S. McRae Street, addressed the Council with recommendation of amending the Town's ordinance related to animals running at large, after being cited by Pender County Animal Control. Ms. Rowland explained that she is a caretaker, not an owner, of six feral cats that have been processed through the Trap-Neuter-Release (TNR) program and are microchipped. She was cited after a neighbor trapped three of the cats, which were traced back to her via microchip. Ms. Rowland noted that the current ordinance, which predates the TNR program by more than 30 years, treats feral cats the same as owned animals, creating a legal problem with no practical solution. She presented the Council with a petition of over 60 signatures and a proposed ordinance revision, and noted she intends to bring the same request to the Pender County Board of Commissioners in June.

The Council discussed the issue, noting any changes to the ordinance would need to be coordinated with Pender County since the county Animal Control cited Ms. Rowland regarding this matter. Ms. Rowland noted that she spoke with Sheriff Cutler and he has placed a hold on her citation pending potential ordinance revisions. The Council agreed to

review the town's ordinance, with Mayor Dawson indicating the matter would be taken up at a future Council work session.

Public Hearing

Consideration of a preliminary plat for a major subdivision (Quasi-Judicial) on an existing R-12, residential district for a 75-lot single-family detached residential development located south of Henry Brown Road (SR 1343) and north of NC HWY 53. The property can be further identified by parcel identification numbers: 3219-52-6844-0000 and 3219-63-4200-0000.

Mayor Dawson opened the public hearing at 5:48 PM. Attorney Blanchard provided preliminary guidance to the Council and to those present regarding the quasi-judicial nature of the proceeding. He advised, "There are 3 types of items that the board's not allowed to consider unless the testimony is offered by an expert witness. And that's the effect on property values, impact on traffic, and any other item which would ordinarily need expert testimony — that's going to be things like whether it's going to cause environmental issues or drainage or things like that, whether it's going to cause extra flooding."

Attorney Blanchard also addressed the requirement of standing for public participants, explaining that one must have a direct interest in the matter — such as being an adjacent property owner — rather than simply being a concerned citizen, stating: "If you're just someone from town who feels like there are too many car washes, for example, you don't have standing."

The Council and Mayor Dawson acknowledged and affirmed these ground rules for the record. The Town Clerk administered an oath of affirmation to the following:

- Ron Meredith, Planning Director
- David Demoss
- Carrie Mincey
- Howard Resnik
- Tom Brown
- Andrea Johnson

Note: An audio recording and accompanying transcript of this presentation are available for review in the Town Clerk's Office.

Staff Presentation – Ron Meredith, Planning Director

Planning Director Meredith presented the case before the Council, which he described as "consideration of a major subdivision preliminary plat for a proposed 75-lot single-family detached residential subdivision located south of Henry Brown Road." He noted the two parcels totaling approximately 30.49 acres, a proposed density of approximately 2.46 dwelling units per acre (below the maximum permitted density of 3.63 dwelling units per acre in the R-12 district), and that the property was currently undeveloped.

Director Meredith described the surrounding zoning context — R-20 to the north and west, R-12 to the south and east — and confirmed that no rezoning was being requested. He stated that the application had been reviewed by the Town's Technical Review Committee and

"generally meets the intent and requirements of the Unified Development Ordinance, specifically in Sections 10.13 and 10.14."

He confirmed that the development would connect to public water and sewer infrastructure, with any required infrastructure improvements to be the responsibility of the developer. Roads would be constructed to NCDOT standards as private roads, with maintenance managed by a homeowners association. The applicant had elected the payment-in-lieu option for open space, with an estimated payment of \$2,410.28. He confirmed no flood plain had been identified on the parcels. He noted that the proposal did not trigger a Traffic Impact Analysis, as it did not meet the threshold of 100 AM, 100 PM, or 1,000 total daily trips. Access connections included Henry Brown Road to the north, a future roadway easement to the east, and a gated emergency-only access to the south in compliance with fire marshal standards.

Director Meredith concluded: "Staff reminds council that this is a conceptual plan, and that all permits and approvals must be attained before any site work can begin."

Applicant Presentation — Attorney Carrie Mincey, CLM Law Firm:

Attorney Carrie Mincey appeared on behalf of applicant David Demoss of Demco Builders and property owner Dunbar Subdivision Inc., with engineer Howard Resnick of CSD Engineering also present for technical questions. She confirmed that the subdivision, referred to as "Tealbriar Phase 4" for administrative purposes but to be named "Dunbar Subdivision" going forward, had been designed in conformance with the UDO. She noted: "It is a separate development. It has its own HOA and own developer — a different developer." She confirmed that the internal subdivision roads would be private and maintained by the HOA until potentially taken over by a government agency, and that the emergency access via Tealbriar Street would be gated in compliance with fire marshal standards. She concluded: "Based on Mr. Demoss' compliance with the town's UDO, specifically 10.13 and 10.14, we respectfully request your approval of the major subdivision preliminary plat for Dunbar Subdivision, aka Tealbriar Phase 4."

Public Testimony — Thomas Brown:

Thomas Brown, of 1881 Henry Brown Road — described as four-tenths of a mile from the retention pond on the proposed development — addressed the Council. He acknowledged that he had been advised in advance that he would not be permitted to speak to the subject matter he had prepared, but stated for the record: "I'm in direct connection and conversation with the North Carolina Department of Environmental Quality. And you will be hearing from them."

Additional Applicant Comments — Howard Resnick, CSD Engineering:

Engineer Howard Resnick offered supplemental context, explaining that the proposed development was originally part of a larger project from the 1990s, the first three phases of which were constructed. He noted that the cleared cul-de-sacs visible in the aerial images and existing utility infrastructure — including water and sewer — dated to that original development period. He stated: "All the permits at that time in the nineties were pursued and obtained for this project, including stormwater management from NCDEQ, erosion control from NCDEQ at the time, water and sewer." He explained that the current application

became necessary due to the passage of time requiring re-approval under current standards, and that many permits — including stormwater management, erosion control, water and sewer, and NCDOT access permits — would need to be renewed or updated as the project moved forward.

Public Testimony — Andrea Johnson:

Andrea Johnson, of 255 Basden Road, asked two questions. First, she asked whether existing nearby property owners would be required to join the new subdivision's HOA. Mayor Dawson confirmed that the HOA would pertain only to the new development, as Tealbriar already had its own. Second, Ms. Johnson, identifying herself as a nursing student who had worked at the local hospital for 13 years, raised a concern about the hospital's capacity given the growth occurring in the area. Mayor Dawson acknowledged the concern but noted that the town does not control hospital expansion, as that is a matter for the county and the hospital itself. Mayor Pro Tem Malloy added: "As we grow, those are considerations that those folks have to make moving forward," and noted that the hospital was actively looking for land on which to expand but that no solution was currently in place.

Closing of Hearing:

Mayor Dawson noted for the record that the project had been partially preplanned and partially developed in the past, and that a new developer was now bringing it forward. There being no comments or concerns voiced by the Council and no additional speakers, Mayor Dawson closed the public hearing at 6:04 PM.

Resolution 2026-09 Resolution for a major subdivision for property located south of Henry Brown Road (SR 1343) and north of NC Highway 53 (Parcel IDs: 3219-52-6844-0000 and 3219-63-4200-0000), to allow for a proposal of a 75-lot single-family detached home development in the existing R-12, Residential District.

Motion: Council Member McDuffie moved to approve Resolution 2026-09 as presented and carried by unanimous vote.

Ordinance 2026-16 Consideration of a major subdivision for property located south of Henry Brown Road (SR 1343) and north of NC Highway 53 (Parcel IDs: 3219-52-6844-0000 and 3219-63-4200-0000), to allow for a proposal of a 75-lot single-family detached home development in the existing R-12, Residential District.

Motion: Mayor Pro-Tem Malloy moved to approve Ordinance 2026-16 as presented. The motion was seconded by Council Member Pearsall and carried by unanimous vote.

Following the Public Hearing, Mayor Dawson called for a recess at 6:05 PM. Meeting resumed at 6:12 PM.

Items from Manager

Updates on current projects

Town Manager James Gantt noted that printed copies of the Stormwater Master Plan draft, encompassing both the management plan and the Capital Improvement Plan (CIP), had been

distributed to Council Members for review. Town Manager Gantt described it as an extensive document intended to guide stormwater management and capital improvements over the next 10 to 20 years. The Council discussed a timeline for adoption, with Mayor Dawson indicating the goal would be to adopt the plan by August or September, coinciding with the new budget year. Town Manager Gantt also noted that the stormwater data will soon be published online for public access in an interactive format.

Town Manager Gantt reported that he and Planning Director Meredith are meeting the following day with representatives of the Carbon Reduction Program to advance the multi-use path project on Wilmington Street and US Highway 117 Bypass, a project that had been delayed due to staff turnover. Town Manager Gantt also advised the Water and Sewer Master Plan remains in development. No additional project updates were presented.

Items from Attorney

Town Attorney Blanchard had no items to present. He also indicated no items for closed session.

Items from Mayor and Council Members

Mayor Dawson introduced Lonnie Davenport, Commander of American Legion Post No. 165 (William Dudley Robbins Post), who addressed the Council regarding the Post's desire to donate its property at 410 South Wright Street to the Town. Commander Davenport explained that following a special meeting in March 2025, the Post voted to close, with membership transferring to Posts 294 and 53, and to relinquish the property to the Town for development as a Veterans Memorial Park accessible to handicapped children. He stated the Post also intends to donate \$1,600 to the Town's Park Foundation and that additional funds identified during the Post's review may also be contributed.

The building currently contains historical records dating to 1955, all handwritten, which Commander Davenport expressed a desire to preserve. Mayor Dawson noted that the building is in poor structural condition and contains asbestos, though a preliminary assessment indicated it could be demolished with manageable precautions. The Council discussed options for preserving the records, including scanning and archiving, possibly with the historical society.

Town Attorney Blanchard confirmed the Town is authorized to accept property donations, and that a deed would be prepared. Commander Davenport confirmed he is authorized to sign on behalf of the Post, along with the executive committee. The Council agreed to work with Commander Davenport through the process.

Motion: Council Member McDuffie moved to accept the donation of the American Legion Post 165 property at 410 South Wright Street for development as a Veterans Memorial Park with handicap-accessible features, and to work with Commander Davenport to preserve the Post's historical records. The motion carried by unanimous vote.

Mayor Dawson noted she will be in Washington, D.C. the following Monday through Wednesday representing the American Flood Coalition.

Mayor Dawson commented on the status of a code enforcement matter involving a property on Satchwell Street. Town Manager Gantt confirmed that staff is working to engage a

contractor to address the issue. Mayor Dawson noted additional non-compliance properties in town that need identifying and enforcement actions as well.

Closed Session

Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

There being no items from Attorney Blanchard, the Council did not conduct a closed session.

Adjournment

Motion: Mayor Pro-Tem Malloy moved to adjourn the meeting at 6:27 PM and carried by unanimous vote.

DRAFT

ORDINANCE 2026-17

AMENDING FISCAL YEAR 2025-2026 ANNUAL BUDGET Increasing Revenues and Expenditures

WHEREAS, the Burgaw Town Council passed an ordinance adopting a budget for FY 2025-2026 on June 10, 2025; and

WHEREAS, the Fire Department has been awarded a Staffing for Adequate Fire and Emergency Response (SAFER) Grant through the U.S. Department of Homeland Security and the Federal Emergency Management Agency (FEMA); and

WHEREAS, the purpose of the SAFER Grant Program is to assist fire departments in increasing frontline staffing and enhancing emergency response capabilities; and

WHEREAS, the grant will provide funding for firefighter salaries and benefits during the period, and it is necessary to amend the budget to recognize and appropriate these grant funds; and

NOW, THEREFORE, BE IT ORDAINED BY THE BURGAW TOWN COUNCIL OF THE TOWN OF BURGAW, NORTH CAROLINA:

The FY 2025-2026 budget will be altered to reflect the following changes:

INCREASE BUDGETED REVENUE

<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
10-3540-10-500	SAFER Grant Program	\$190,000.00

INCREASE BUDGETED EXPENDITURE

<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
10-5300-10-020	Fire Salaries and Wages	\$190,000.00

Adopted this 9th day of June 2026.

Attest: _____
Kristin J. Wells, Town Clerk

Signed: _____
G. Olivia Dawson, Mayor

MAYOR'S PROCLAMATION

Blueberry Week 2026

WHEREAS, the Town of Burgaw is proud to be the home of the Annual North Carolina Blueberry Festival, held each year during the third weekend in June; and

WHEREAS, the first North Carolina Blueberry Festival was held in June 2004, in downtown Burgaw, and has grown into a beloved tradition that celebrates our community, blueberry heritage, and small-town charm while attracting visitors from across the region; and

WHEREAS, the 2026 North Carolina Blueberry Festival will be held on June 19 and 20, continuing a tradition that showcases the very best of Burgaw through community pride, volunteerism, local businesses, and hospitality; and

WHEREAS, the Town of Burgaw recognizes the week leading up to the festival as an opportunity to celebrate our community through blueberry-themed activities, events, decorations, and promotions; and

WHEREAS, in celebration of America's 250th Anniversary, this year's Blueberry Week will feature a patriotic theme, encouraging residents and businesses to "Turn Our Town Red, White & Blueberries" in recognition of our nation's history and our hometown pride; and

WHEREAS, residents, businesses, organizations, and volunteers work together each year to support and promote Burgaw, Pender County, and the North Carolina Blueberry Festival; and

WHEREAS, Saturday, June 20, 2026, will be celebrated as "North Carolina Blueberry Festival Day" in Burgaw;

NOW, THEREFORE, I, Olivia Dawson, Mayor of the Town of Burgaw, do hereby proclaim June 14 through June 20, 2026, as "BLUEBERRY WEEK" in the Town of Burgaw and encourage all citizens to join in celebrating our blueberry heritage, patriotic spirit, and community pride.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Burgaw to be affixed this 9th day of June, 2026.

G. Olivia Dawson, Mayor

MAYOR'S PROCLAMATION

Juneteenth Celebration Day 2026

WHEREAS, Juneteenth, also known as Emancipation Day or Freedom Day, is a significant holiday commemorating the end of slavery in the United States; and

WHEREAS, on June 19, 1865, Union soldiers arrived in Galveston, Texas, and announced the end of the Civil War and the emancipation of all enslaved African Americans, more than two years after the Emancipation Proclamation was signed; and

WHEREAS, Juneteenth is a celebration of freedom, history, culture, and achievement, and serves as a reminder of the ongoing journey toward equality and justice for all; and

WHEREAS, the Town of Burgaw recognizes the historical and cultural significance of this day and is committed to fostering an inclusive community that honors diversity and the contributions of African American citizens; and

WHEREAS, the Town of Burgaw supports local events and educational efforts that commemorate Juneteenth and encourage reflection, dialogue, and unity among all residents.

NOW, THEREFORE, I, Olivia Dawson, Mayor of the Town of Burgaw, do hereby proclaim the fourth Saturday of June as **Juneteenth Celebration Day** in the Town of Burgaw and encourage all residents to join in recognizing and honoring this important milestone in our nation's history.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Burgaw to be affixed this 9th day of June, 2026.

G. Olivia Dawson, Mayor



**Town of Burgaw
ITEM REPORT**

Item: 7GI

DATE OF MEETING: June 9, 2026 DEPARTMENT OF ORIGIN: Police Department	DATE SUBMITTED: 06/04/2026 SUBMITTED BY: Kristin Wells, Town Clerk
AGENDA ITEM DESCRIPTION: Temporary Street Closure Request - National Night Out 2026	
SUMMARY STATEMENT: The Burgaw Police Department is planning to host its first National Night Out event on Tuesday, August 4th from 6 PM to 8 PM in downtown Burgaw and requests the Town Council consider temporarily closing Wright Street between Courthouse Avenue and Fremont Street beginning at 4 PM and reopening by 9 PM. National Night Out is a community-building event that provides an opportunity for residents, local businesses, nonprofit organizations, and public safety agencies to come together in a positive and family-friendly environment focused on community engagement, safety and unity. During the event, guests will enjoy games, family activities, free literature and swag items, music and entertainment, food trucks and more.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): None	



**Town of Burgaw
ITEM REPORT**

Item: 9A

DATE OF MEETING: June 9, 2026 DEPARTMENT OF ORIGIN: Administration	DATE SUBMITTED: 06/04/2026 SUBMITTED BY: Kristin Wells, Town Clerk
AGENDA ITEM DESCRIPTION: Citizen Input on the FY 2026-2027 Budget	
SUMMARY STATEMENT: This public hearing is intended to provide residents and interested parties an opportunity to speak on the proposed FY 2026-2027 budget. Please note that consideration of the proposed FY 2026–2027 Budget for formal adoption is anticipated to occur at a Special Meeting scheduled for June 29, 2026, at 9:00 AM at the Burgaw Town Center, 108 E. Wilmington Street.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): None	



**Town of Burgaw
ITEM REPORT**

Item: 12A

DATE OF MEETING: June 9, 2026 DEPARTMENT OF ORIGIN: Administration	DATE SUBMITTED: 06/04/2026 SUBMITTED BY: Kristin Wells, Town Clerk
AGENDA ITEM DESCRIPTION: Consideration of appointing one (1) member to the Tourism Development Authority	
SUMMARY STATEMENT: One (1) application has been received for one (1) vacancy currently on the Tourism Development Authority. A copy of said application is enclosed within the Council agenda packets for review and consideration of appointment during the meeting.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): None	