



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

April 14, 2026 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

A. Approval of the February 9, 2026 Special Meeting Minutes

B. Approval of the March 10, 2026 Regular Meeting Minutes

C. Approval of the March 10, 2026 Closed Session Minutes

D. Ordinance 2026-10 Amending the FY 2025-2026 budget to recognize financing from First National Bank to fund a portion of the West Side Trail project

6. Special Requests/Presentations

A. Employee Recognitions

B. Mayor's Proclamation - National Autism Acceptance Month & World Autism Awareness Day

C. NC Blueberry Festival Association

D. Pender Spring Fest Committee

7. Departmental Items

- A. **Building Inspections Department**
Louis Hesse, Building Code Administrator
- B. **Finance Department**
Tiffany Byrd, Finance Officer
- C. **Fire Department**
Johnathan Prevatte, Fire Chief
- D. **Human Resources Department**
Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk
- E. **Information Technology Department**
Dustin McCullen, IT Director
- F. **Parks, Recreation & Tourism Department**
David Poloway, Recreation Coordinator
- G. **Planning Department**
Ron Meredith, Planning Director
- H. **Police Department**
James Rowell, Police Chief
- I. **Public Services Department**
Chris Medlin, Public Services Director

8. Public Forum

9. Public Hearing

- A. Consideration of changing the official designation of the Town's governing body from the "Town of Burgaw Board of Commissioners" to the "Burgaw Town Council"
- I. Ordinance 2026-11 Amending the designation of the governing body of the Town of Burgaw and the titles of its elected members

10. Items from Manager

- A. Updates on current projects

11. Items from Attorney

12. Items from Mayor and Board of Commissioners

13. Closed Session

A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

14. Adjournment