



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

March 10, 2026 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- A. Approval of the February 9, 2026 Special Meeting Minutes
- B. Approval of the February 10, 2026 Regular Meeting Minutes
- C. Approval of the February 10, 2026 Closed Session Minutes
- D. Approval of the March 2-3, 2026 Special Meeting Minutes
- E. Approval of FY 2026 Town of Burgaw and Tourism Development Authority Audit Contracts and Engagement Letters
- F. Ordinance 2026-04 Amending the FY 2025-2026 budget to recognize funds from NC Department of Environmental Quality grant for the Stormwater Master Plan project
- G. Ordinance 2026-05 Amending the FY 2025-2026 budget to recognize insurance proceeds related to an accident involving a town vehicle
- H. Ordinance 2026-06 Amending the FY 2025-2026 budget to reflect expenditures appropriated in support of the Burgaw Area Chamber of Commerce

- I. Ordinance 2026-07 Amending the FY 2025-2026 budget to recognize funds received from Pender County ABC Board
- J. Ordinance 2026-08 Amending the Town of Burgaw Code of Ordinances to reflect amendments to the Beautification Committee
- K. Ordinance 2026-09 Amending the Town of Burgaw Code of Ordinances to reflect amendments to the Parks and Recreation Advisory Board

6. Special Requests/Presentations

- A. Employee Recognitions
- B. Arbor Day Proclamation - *Mayor Dawson*
- C. Pender High School Reunion - *Don Rawls*

7. Departmental Items

- A. **Building Inspections Department**
Louis Hesse, Building Code Administrator
- B. **Finance Department**
Tiffany Byrd, Finance Officer
- C. **Fire Department**
Johnathan Prevatte, Fire Chief
- D. **Information Technology Department**
Dustin McCullen, IT Director
- E. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director
- F. **Planning Department**
Ron Meredith, Planning Director
 - I. Resolution 2026-06 Adopting a mural request by the Town of Burgaw Parks, Recreation & Tourism Department to be located at Hankins Park, 310 N. Walker Street
- G. **Police Department**
James Rowell, Police Chief

H. Public Services Department
Chris Medlin, Public Services Director

8. Public Forum

9. Items from Manager

- A. Updates on current projects

10. Items from Attorney

11. Items from Mayor and Board of Commissioners

- A. Resolution 2026-05 Amending the Rules of Procedure for the Town of Burgaw Board of Commissioners
- B. Resolution 2026-07 Resolution of Intent to change the governing body name from "Town of Burgaw Board of Commissioners" to "Burgaw Town Council" and update member titles
- C. Consideration of appointing one (1) member to the Beautification Committee
- D. Traffic Ordinance Discussion
- E. Other items to be announced

12. Closed Session

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

13. Adjournment