



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

October 14, 2025 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

A. Approval of the September 9, 2025 Regular Meeting Minutes

B. Approval of the September 9, 2025 Closed Session Minutes

C. North Carolina Department of Transportation Deed for Highway Right of Way

6. Special Requests/Presentations

A. Employee Recognitions

7. Departmental Items

A. Information Technology Department

Dustin McCullen, IT Director

B. Public Works Department

Alan Moore, Public Works Director

C. Fire Department

Johnathan Prevatte, Fire Chief

D. Facilities & Grounds Department

Damon Stanley, Facilities & Grounds Director

E. Parks, Recreation & Tourism Department

Cody Suggs, Parks & Recreation Director

- I. Ordinance 2025-21 Amending the Town of Burgaw Code of Ordinances, Chapter 21 Parks and Recreation, by adding Article III, Town of Burgaw Bark Park Rules and Regulations

F. Planning Department

Ron Meredith, Planning Director

G. Building Inspections Department

Louis Hesse, Building Code Administrator

H. Finance Department

Tiffany Byrd, Finance Officer

I. Human Resources Department

Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk

J. Police Department

James Rowell, Police Chief

- I. Resolution 2025-22 Authorizing the retirement of Police K-9 "Kane" and approval of adoption by handler Sgt. Thomas Padgett

8. Public Forum

9. Items from Manager

- A. Updates on current projects

10. Items from Attorney

11. Items from Mayor and Board of Commissioners

- A. Consideration of approval of the Scouting America Facilities Use & Indemnity Agreement between the Town of Burgaw and the Cape Fear Council of the Boy Scouts of America

12. Closed Session

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege and NC GS 143-318.11(a)(6) Personnel

13. Adjournment