



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

May 13, 2025 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

A. Approval of the April 8, 2025 Regular Meeting Minutes

B. Approval of the April 8, 2025 Closed Session Minutes

C. Ordinance 2025-09 Amending the FY 2024-2025 budget to recognize insurance proceeds in the amount of \$1,604.66

D. Ordinance 2025-10 Amending the FY 2024-2025 budget to recognize insurance proceeds in the amount of \$1,283.98

6. Special Requests/Presentations

A. Employee Introductions

B. 1865 Society of Pender County - Karen Malloy

7. Departmental Items

A. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director

- I. Adoption of Bishop Rayford Hankins Memorial Park Community Splash Pad Development Plan
- II. Consideration of amending the Town Parks Fee Schedule and Usage Policy
- III. Consideration of amending the Burgaw Incubator Kitchen Entrepreneur Tenant Operating Agreement

B. Information Technology Department

Dustin McCullen, IT Manager

C. Public Works Department

Alan Moore, Public Works Director

D. Fire Department

Johnathan Prevatte, Fire Chief

E. Facilities & Grounds Department

Damon Stanley, Facilities & Grounds Director

F. Planning Department

Ron Meredith, Planning Director

- I. Resolution 2025-14 Resolution in Opposition of Legislative Preemption of Local Government Planning and Zoning

G. Building Inspections Department

Louis Hesse, Building Code Administrator

H. Human Resources Department

Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk

I. Police Department

Jim Hock, Police Chief

8. Public Forum

9. Items from Assistant Manager

- A. Updates on current projects

10. Items from Manager

- A. Updates on current projects

11. Items from Attorney

12. Items from Mayor and Board of Commissioners

- A. Consideration of reappointing Parks & Recreation Advisory Committee Members

13. Closed Session

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

14. Adjournment