



## **AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING**

**April 8, 2025 at 4:30 PM**

Burgaw Town Center  
108 E Wilmington St

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**1. Call to Order**

**2. Invocation**

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Approval of Consent Agenda**

\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

A. Approval of the March 11, 2025 Regular Meeting Minutes

B. Approval of the March 11, 2025 Closed Session Minutes

**6. Departmental Items**

**A. Information Technology Department**

*Dustin McCullen, IT Manager*

**B. Public Works Department**

*Alan Moore, Public Works Director*

**C. Fire Department**

*Johnathan Prevatte, Fire Chief*

**D. Facilities & Grounds Department**

*Damon Stanley, Facilities & Grounds Director*

**E. Parks, Recreation & Tourism Department**

*Cody Suggs, Parks & Recreation Director*

F. **Planning Department**  
*Ron Meredith, Planning Director*

G. **Building Inspections Department**  
*Louis Hesse, Building Code Administrator*

H. **Finance Department**  
*Hans Kalwitz, Finance Officer*

I. **Human Resources Department**  
*Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk*

J. **Police Department**  
*Jim Hock, Police Chief*

7. **Public Forum**

8. **Public Hearings**

A. **Consideration of a preliminary plat for a major subdivision in an existing O&I Office and Institutional district for a 13-lot single-family residential development located on Worth Beverage Dr (SR-1481) PIN: 3228-58-6970-0000.**

I. Resolution 2025-11 Resolution for a major subdivision for property located on Worth Beverage Rd (SR 1481) (Parcel ID: 3228-58-6970-0000) to allow a proposal 13-lot single-family detached development in the existing O&I, Office and Institutional District.

II. Ordinance 2025-07 Approving a major subdivision for property located on Worth Beverage Rd (SR 1481) (Parcel ID: 3228-58-6970-0000) to allow a proposal 13-lot single-family detached development in the existing O&I, Office and Institutional District.

B. **Consideration of a conditional zoning request for a bar, cocktail lounge, and/or nightclub use in the B-1, Central Business District, located at 107 W. Courthouse Ave. (3229-32-0848-0000). The request would permit this use to occupy the existing structure.**

I. Resolution 2025-12 Adopting a statement of consistency regarding an amendment of the official zoning map of the Town of Burgaw requested by Eddie Yarborough to rezone property located at 107 W. Courthouse Ave. (Parcel ID: 3229-32-0848-0000) from B-1, Central Business District,

to B-1 Central Business District, Conditional Zoning (CZ) for a Bar, Cocktail Lounges, and/or Nighclubs use.

- II. Ordinance 2025-08 Amending the official zoning map of the Town of Burgaw requested by Eddie Yarborough to rezone property located at 107 W. Courthouse Ave. (Parcel ID: 3229-32-0848-0000) from B-1, Central Business District, to B-1 Central Business District, Conditional Zoning (CZ) for a Bar, Cocktail Lounges, and/or Nighclubs use.

**9. Items from Assistant Manager**

- A. Updates on current projects

**10. Items from Manager**

- A. Draft Request for Proposals for Legal Services
- B. Updates on current projects

**11. Items from Attorney**

**12. Items from Mayor and Board of Commissioners**

- A. Consideration of appointing one (1) member to the Beautification Committee

**13. Closed Session**

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

**14. Adjournment**