



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

January 14, 2025 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- A. Ordinance 2025-01 Recognizing Insurance Proceeds for repairs to Annex Building
- B. Ordinance 2025-02 Fund Balance Appropriation for replacing sidewalks on North Wright Street
- C. Ordinance 2025-03 Fund Balance Appropriation for storm drainage work
- D. Ordinance 2025-04 Closing the Multi-Purpose Building Renovation Capital Project Ordinance
- E. Ordinance 2025-05 Approving Capital Project Ordinance SL 2023-134
- F. Resolution 2025-04 Accepting American Rescue Plan Act grant funding
- G. Resolution 2025-01 Approving the Conflict of Interest Policy
- H. Resolution 2025-02 Approving the Procurement Policy
- I. Resolution 2025-03 Approving the Record Retention Policy

- J. Resolution 2025-05 Approving the Nondiscrimination Policy Statement
- K. Resolution 2025-06 Approving the Property Management Policy
- L. Resolution 2025-07 Authorizing execution of necessary documents to award the contract for the Resilient Coastal Communities Program grant-funded rain garden project

6. Special Requests/Presentations

- A. Swearing in of Burgaw Fire Department Engineer Matthew Wheeler and Engineer Cameron Moniack - *Mayor Dawson*
- B. Community Service Award - *Cody Suggs, Parks & Recreation Director*

7. Departmental Items

- A. **Information Technology Department**
Dustin McCullen, IT Manager
- B. **Public Works Department**
Alan Moore, Public Works Director
- C. **Fire Department**
Johnathan Prevatte, Fire Chief
- D. **Facilities & Grounds Department**
Damon Stanley, Facilities & Grounds Director
- E. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director
- F. **Planning Department**
Ron Meredith, Planning Director
- G. **Building Inspections Department**
Louis Hesse, Building Code Administrator
- H. **Finance Department**
Tiffany Byrd, Deputy Finance Officer
- I. **Human Resources Department**
Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk

J. Police Department
Jim Hock, Police Chief

8. Public Forum

9. Public Hearing

A. Early Citizen Input on FY 2025-2026 Budget - *James Gantt, Town Manager*

10. Items from Assistant Manager

A. Update on current projects

B. Other items to be announced

11. Items from Manager

A. Update on current projects

B. Other items to be announced

12. Items from Attorney

13. Items from Mayor and Board of Commissioners

A. Consideration of appointing one (1) Tourism Development Authority member

14. Closed Session

A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege and NC GS 143-318.11(a)(6) Personnel

15. Adjournment