



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

December 10, 2024 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

A. Approval of the November 12, 2024 Regular Meeting Minutes

B. Ordinance 2024-33 Amending the FY 2024-2025 budget to include a Fund Balance Appropriation for the work by Duke Energy

C. Ordinance 2024-34 Amending the FY 2024-2025 budget to include the recognition of insurance proceeds

6. Special Requests/Presentations

A. New Employee Introductions

B. Recognition of Pender High JROTC

7. Departmental Items

A. **Information Technology Department**
Dustin McCullen, IT Manager

B. Public Works Department

Alan Moore, Public Works Director

C. Fire Department

Johnathan Prevatte, Fire Chief

D. Facilities & Grounds Department

Damon Stanley, Facilities & Grounds Director

E. Parks, Recreation & Tourism Department

Cody Suggs, Parks & Recreation Director

I. Adoption of Parks and Recreation Comprehensive Master Plan

F. Planning Department

Ron Meredith, Planning Director

G. Building Inspections Department

Louis Hesse, Building Code Administrator

H. Human Resources Department

Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk

I. Police Department

Jim Hock, Police Chief

8. Public Forum

9. Public Hearings

A. Consideration of a text amendment to update the current Unified Development Ordinance (UDO), the request by planning staff is proposed to amend Chapter 14, Flood Damage Prevention Ordinance

I. Resolution 2024-32 Adopting a statement of consistency regarding text amendments of the Town of Burgaw Unified Development Ordinance requested by staff of the Town of Burgaw to amend Chapter 14, Flood Damage Prevention Ordinance

II. Ordinance 2024-35 A text change amendment to the Town of Burgaw Unified Development Ordinance (UDO) requested by staff of the Town of Burgaw to amend Chapter 14, Flood Damage Prevention Ordinance

B. Consideration for adoption of the updated Flood Insurance Rate Maps (FIRMs) from the National Flood Insurance Program (NFIP)

- I. Resolution 2024-33 Adopting a statement of consistency regarding flood map modification for the Town of Burgaw requested by staff of the Town of Burgaw for adoption of the updated Flood Insurance Rate Maps (FIRMs) from the National Flood Insurance Program (NFIP)
- II. Ordinance 2024-36 A text amendment to adopt the updated Flood Insurance Rate Maps (FIRMs) from the National Flood Insurance Program (NFIP)

10. Items from Assistant Manager

- A. Updates on current projects

11. Items from Manager

- A. Proposed FY 2025-26 Budget Calendar
- B. Updates on current projects

12. Items from Attorney

13. Items from Mayor and Board of Commissioners

- A. Resolution 2024-34 Resolution to adopt the regular meeting schedule of the Burgaw Town Board of Commissioners for year 2025
- B. Appointment of Council of Governments (COG) Representative and Alternate Representative

14. Closed Session

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege and NC GS 143-318.11(a)(6) Personnel

15. Adjournment