



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

August 13, 2024 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Approval of Agenda

5. Approval of Consent Agenda

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

A. Approval of the June 18, 2024 Regular Meeting Minutes

B. Contracts to Audit Accounts for the year ending June 30, 2024

C. Ordinance 2024-19 Town of Burgaw Golf Cart Ordinance

D. Resolution 2024-22 Accepting funds from the NCDEQ Drinking Water State Revolving Fund - Lead Service Line Replacement loan

6. Special Requests/Presentations

A. FY 2022-2023 Audit Presentation - Lee Grissom, S. Preston Douglas & Associates

B. Pender County Spring Festival - Ross Harrell

7. Departmental Items

A. **Information Technology Department**
Dustin McCullen, IT Manager

B. Public Works Department

Alan Moore, Public Works Director

C. Fire Department

Johnathan Prevatte, Fire Chief

- I. Ordinance 2024-20 Amending the FY 2024-2025 budget to reflect changes to the fee schedule proposed by the Fire Marshal

D. Facilities & Grounds Department

Damon Stanley, Facilities & Grounds Director

E. Parks, Recreation & Tourism Department

Cody Suggs, Parks & Recreation Director

- I. Street Closure Requests for Town Events

F. Planning Department

Ron Meredith, Planning Director

G. Building Inspections Department

Louis Hesse, Building Code Administrator

H. Finance Department

Wendy Pope, Finance Officer

I. Human Resources Department

Kimberly Rivenbark, Human Resources Director/Deputy Town Clerk

J. Police Department

Jim Hock, Police Chief

8. Public Forum

9. Public Hearing

A. Mural Request - John Westbrook

Ron Meredith, Planning Director

Consideration for a wall mural in the B-1, Central Business District, located at 101 S Wright St. (Pin: 3229-33-0288-0000).

- I. Resolution 2024-23 Adopting mural request at 101 S. Wright Street

10. Items from Assistant Manager

- A. North Walker Street box culvert replacement project - Update
- B. Other items to be announced

11. Items from Manager

- A. Update on current town projects
- B. Other items to be announced

12. Items from Attorney

13. Items from Mayor and Board of Commissioners

- A. Kiwanis Club of Burgaw Signage Request - Mayor Dawson
- B. Other items to be announced

14. Closed Session

- A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege and NC GS 143-318.11(a)(6) Personnel

15. Adjournment