



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

July 9, 2024 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

 - A. Approval of the June 26, 2024 Special Meeting Minutes
- 6. Special Requests/Presentations**
 - A. North Carolina Blueberry Festival Association
 - B. John Westbrook
 - C. Parks & Recreation Month Proclamation
- 7. Departmental Items**
 - A. **Information Technology Department**
Dustin McCullen, IT Manager
 - B. **Public Works Department**
Alan Moore, Public Works Director
 - C. **Fire Department**
Johnathan Prevatte, Fire Chief

D. **Facilities & Grounds Department**
Damon Stanley, Facilities & Grounds Director

E. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director

F. **Planning Department**
Ron Meredith, Planning Director

I. Resolution 2024-18 Adoption of the Town of Burgaw Resilience Strategy

G. **Building Inspections Department**
Louis Hesse, Building Code Administrator

H. **Finance Department**
Wendy Pope, Finance Officer

I. Resolution 2024-19 Authorizing the Town of Burgaw to engage in electronic payments

I. **Police Department**
Jim Hock, Police Chief

8. **Public Forum**

9. **Public Hearing**

A. **Conditional Zoning Request**
Ron Meredith, Planning Director

Consideration of a conditional zoning request for a for a bar/cocktail lounge in the B-1, Central Business District, located at 114 S Dickerson St. (PIN 3229-22-9820-0000). The request would permit a bar use to occupy the existing structure.

I. Resolution 2024-20 Adopting a Statement of Consistency regarding an amendment of the official zoning map of the Town of Burgaw requested by Michael Fields of Retro Meadery LLC to rezone property located at 114 S Dickerson St. (PIN 3229-60-0564-0000) from B-1, Central Business District, to B-1 Central Business District, Residential Conditional Zoning for a Bar, Cocktail Lounges, and/or Nightclubs use.

II. Ordinance 2024-17 Approving an amendment of the official zoning map of the town of Burgaw requested by Michael Fields of Retro Meadery LLC to rezone property located at 114 S Dickerson St. (PIN 3229-60-0564-

0000) from B-1, Central Business District, to B-1 Central Business District, Residential Conditional Zoning for a Bar, Cocktail Lounges, and/or Nightclubs use.

B. Major Subdivision Request

Ron Meredith, Planning Director

Consideration of a preliminary plat for a major subdivision in an existing R-12 residential district for a 9-lot single-family residential development located at East Coston Road (PIN 3229-47-0545-0000).

- I. Resolution 2024-21 Resolution for a Major Subdivision for property located on E. Coston Road (PIN 3229-47-0545-0000) to allow a proposed 9-lot single-family detached development in the existing R-12 residential district

C. Voluntary Annexation Request

Ron Meredith, Planning Director

Consideration of voluntary annexation of property owned by Pender County (PIN 3219-87-6937-0000) located on Old Savannah Road

- I. Ordinance 2024-18 Approving the amendment of the Town of Burgaw Zoning Map to reflect the annexation of property owned by Pender County (PIN 3219-87-6937-0000) located on Old Savannah Road.

10. Items from Assistant Manager

- A. To be announced

11. Items from Manager

- A. To be announced

12. Items from Attorney

- A. To be announced

13. Items from Mayor and Board of Commissioners

- A. To be announced

14. Closed Session - pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

15. Adjournment

