



AGENDA | BOARD OF COMMISSIONERS SPECIAL MEETING

June 26, 2024 at 9:00 AM

Burgaw Town Center
108 E Wilmington St

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Street Closure Request - 4th of July Parade**
- 5. Public Hearing**
 - A. Consideration of adoption of the FY 2024-2025 Budget**
Continued from the regular Board of Commissioners Meeting on June 18, 2024
James Gantt, Town Manager
 - I. Ordinance 2024-16 Adoption of the FY 2024-2025 Budget for the Town of Burgaw**
- 6. Planning Session - Discussion**
 - A. Developing Sewer Capacity Processes & Procedures
 - B. Developing Standards for Street Acceptance by Town
 - C. Discuss Facade Grant Boundary
 - D. Table of Permitted Uses - Future Goals and Objectives
 - E. Other Items
- 7. Adjournment**



**Town of Burgaw
ITEM REPORT**

Item: 6A

DATE OF MEETING: June 26, 2024 DEPARTMENT OF ORIGIN: Administration	DATE SUBMITTED: 06/25/2024 SUBMITTED BY: James Gantt, Town Manager
AGENDA ITEM DESCRIPTION: Developing Sewer Capacity Processes & Procedures	
SUMMARY STATEMENT: With additional development within the Town's jurisdiction and along the Town owned forcemain, a policy needs to be developed in order to better account for the capacity and allocation of capacity. Our Planning Director, Ron Meredith, is working to develop such a policy but wanted early input from the Board as we begin this process.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): DRAFT Version B Town of Burgaw Request for Capacity Letter DRAFT	



Town of Burgaw

Request For Wastewater Capacity

109 N. Walker Street, Burgaw, NC 28425

Phone : (910) 259-2151, Fax: (910)259-6644, email: mail@burgawnc.gov

For Town of Burgaw use only:

Date of Filing: _____

Amount Paid: _____

Check No: _____

APPLICATION TO EXTEND AND/OR CONNECT WITH THE WATER SYSTEM AND/OR SEWER SYSTEM AND REQUEST FOR ALLOCATION AND RESERVATION OF CAPACITY

Developers who wish to apply for water and/or sewer service from the Town of Burgaw must submit:

1. Two (2) sets of plans to the Town of Burgaw office (1 set should be 24X36)
2. If the proposed construction includes modification of any existing facilities, a description of the construction procedure shall also be submitted to insure that continuous service will be provided to the current and future customers.

The Town of Burgaw's administrative and technical requirements for the review, approval, construction, and acceptance of water and sewerage facilities are available at the office.

1. Plan Name: _____
Parcel PIN: _____ Plan Date: _____
2. Project Location: _____
Project Location: _____
3. Is the entire project located within the Town of Burgaw? _____ Yes _____ No

If the answer to the proceeding question is no, please identify any other municipality in which the project is located.

4. Property owner(s): _____
Primary Contact Name: _____
Address: _____

Phone Number: _____
Email address: _____

5. Type of project under the Town Unified Development Ordinance and Ordinance:
Please check all that apply:

_____ Sketch Plan (Must show proposed means of connection.)
_____ Subdivision Plan
_____ Land Development Plan
_____ Preliminary Plan
_____ Final Plan
_____ Revised Final Plan

6. Name of Applicant (if other than Owner): _____
Address: _____

Phone Number: _____ Fax: _____
E-mail address: _____

If a corporation, please provide the names of officers:

President: _____

Secretary: _____

Primary Contact: _____

If a partnership, please provide the names of all general partners:

Primary Contact: _____

If a limited liability company, please provide the names of all members and the
manager: Manager: _____

Member: _____

Member: _____

Member: _____

Primary Contact: _____

7. Consultant/Preparer of Plan: _____

Address: _____

Phone Number: _____ Fax: _____

E-mail address: _____

8. Type of proposed water supply:
_____ Public
_____ Capped
(If applicable, also indicate source)

_____ Community
_____ Individual

Type of proposed sewage disposal:
_____ Public
_____ Capped

_____ Community
_____ Individual

9. Will all of the water and/or sewer lines be offered for dedication to the Town?

_____ Yes _____ No

10. If the answer to the preceding question is no, please explain.

11. Will the water and/or sewer line extension to be constructed enable the owner of another property not in the development to connect directly to the extension?

_____ Yes _____ No

12. If the answer to the preceding question is yes, do you waive any right which may exist to receive reimbursement for subsequent service line connections to the extension?

_____ Yes _____ No

13. Will any water and/or sewer lines which are to be offered for dedication to the Town of Burgaw be installed within land which is not presently a public street or which is not intended to become a public street? _____ Yes _____ No

14. If the answer to the preceding question is no, please explain.

15. Does the Project propose any structures which will contain more than one residential and/or nonresidential establishment? _____ Yes _____ No

16. If the answer to the preceding question is yes, please explain.

17. Does the Project propose any accessory dwelling units for persons who are related to the proposed occupants of the principal residence? _____Yes _____No

18. If the answer to the preceding question is yes, please explain.

19. Will the Project require a highway occupancy permit from PennDOT to install water or sewer lines? _____Yes _____No

20. Has this plan been submitted to Town for review? _____Yes _____No

21. If the answer to the preceding question is yes, please state the date the plan was submitted to Town Burgaw and whether the Town has reviewed and/or taken any action on the plan.

22. Special Facilities:
Please check or complete all that apply:

Water:

- _____ Size of proposed lateral lines/meter
- _____ Fire flow meter
- _____ Fire suppression system or sprinkler system
- _____ Outside Irrigation Alternate source proposed? _____Yes _____No
- _____ Fountain, pond or other decorative feature requiring the use of water
- _____ Water recycling system (car/truck wash bays)
- _____ Meter pit (required for lateral lines in excess of 100')

Sewer:

- _____ Force system
- _____ Industrial pre-treatment
- _____ Grease trap
- _____ Subtraction meter (to provide a method of subtracting water usage that is not discharged to the sanitary system.
- _____ Stratton boxes
- _____ HVAC system (Condensate may not be discharged to the sanitary sewer system.)
- _____ Grinder Pump

Approval for the use of grinder pumps will be granted by the Board on a case-by-case basis. The Town of Burgaw reserves the right to require gravity installations and interconnections wherever possible, including installation of special facilities by the Developer to facilitate gravity service.

The use of grinder pumps will only be considered as a last resort based upon exceptional circumstances and unnecessary hardship unique to the project, and must be in compliance with the Town's standards.

23. Capacity Requirements:
Please complete all that apply:

_____ # of Water EDU's being applied for (total) _____ # of Sewer EDU's being applied for (total)

Residential:

_____ # Single family units
_____ # Multi-family units
_____ # Mobile Home Park lots
_____ # Other - please specify:

Nonresidential:

_____ # Commercial buildings/units
_____ # Institutional buildings/units
Food Preparation? Yes No
Industrial Chemical Discharge? Yes No
Floor Area _____
of Employees _____

Please list requirements, such as peak flows or minimum water pressures, that are specific to the development:

24. Reservation of Capacity:

Any Development in the Town of Burgaw who expects to require water service and/or sewer service for the development of his land must reserve capacity in system(s).

Review, approval and/or rejection of a request for reservation of capacity shall be made at a public meeting of the Town of Burgaw in general conformity to the guidelines set forth herein. Each request will be evaluated by the Town of Burgaw based upon the characteristics of the request, the capacity available in the Water System and/or Sewer System, and the guidelines set forth in Section 3 of the Developers' Manual.

After capacity has been allocated to an owner, it shall be not be reserved for the tract of land set forth in the application until the Developer has executed and submitted a *Reservation Agreement*, in accordance with the provisions of the Rules and Regulations and the Developers' Manual.

To reserve capacity in the water system, the Developer shall enter into the Reservation of Capacity Agreement and pay reservation fees in accordance with the following schedule:

Water:

Residential: Per EDU upon submission of an executed *Application to Extend and/or Connect with the Water System and/or Sewer System and Request for Reservation of Capacity*, and, upon each annual anniversary of the approval of the capacity request by the Board thereafter, the then current reservation fee per EDU of reserved capacity for which a tapping fee has not already been paid. After 10 years, requests to extend the reservation of capacity must be made annually.

Years 1 - 5:	\$25.00 per EDU
Years 6 -10:	\$50.00 per EDU - Upon approval of a request for extended reservation
10 or more years:	\$100 per EDU - Upon approval of a request for extended reservation.

Commercial: Per EDU of capacity upon submission of an executed *Application to Extend and/or Connect with the Water System and/or Sewer System and Request for Reservation of Capacity* and, upon each annual anniversary of the approval of the capacity request by the Town of Burgaw's Board thereafter, the then current reservation fee per EDU of reserved capacity. (*Commercial capacity is purchased per gallon. The valuation of the EDU is according to PA Act 203.*) After 10 years, requests to extend the reservation of capacity must be made annually.

Years 1 - 5:	\$25.00 per EDU
Years 6 -10:	\$50.00 per EDU - Upon approval of a request for extended reservation
10 or more years:	\$100 per EDU - Upon approval of a request for extended reservation

Sewer:

Per EDU of capacity upon submission of an executed *Application to Extend and/or Connect with the Water System and/or Sewer System and Request for Reservation of Capacity* and, upon each annual anniversary of the approval of the capacity request by the Town of Burgaw's Board, the then current reservation fee per EDU of reserved capacity. After 10 years, request to extend the reservation of capacity must be made annually.

Years 1 - 5:	\$25.00 per EDU
Years 6 -10:	\$50.00 per EDU - Upon approval of a request for extended reservation
10 or more years:	\$100 per EDU - Upon approval of a request for extended reservation

Assignment of Water System Capacity Reservation Agreement	\$25.00
Assignment	

Checks should be made payable to Town of Burgaw THE UNDERSIGNED, INTENDING TO

BE LEGALLY BOUND, HEREBY:

- (a) applies for approval to construct water and/or sewerage facilities and to receive municipal water and/or sewer service from the Town of Burgaw to serve the subdivision and/or land development referenced below and agrees to comply with all of the applicable technical specifications, administrative requirements, the Rates, Rules and Regulations, the Developers' Manual, and the terms and provisions of this Application.

- (b) authorizes Town of Burgaw and its Consultants to investigate, inspect and examine from time to time the water and/or sewer facilities proposed for construction and the land proposed for development by this plan and project in order to determine compliance with Town of Burgaw's technical specifications, administrative requirements, and rates, rules and regulations and Town Ordinances relative to water and sewer service.
- (c) acknowledges that the undersigned is submitting this Application and plan pursuant to the regulations of Town of Burgaw and Ordinances.
- (d) acknowledges that Town of Burgaw has adopted motions or resolutions requiring the payment of fees to recover the administrative costs and the reimbursement of fees, including engineering and attorneys' fees, which Town of Burgaw may incur in the review and processing of this plan and documentation associated with this plan.
- (e) agrees to establish an escrow account, in an amount specified by the Engineer, during the first review of the Plan, sufficient to cover the estimated costs of review, construction observation, engineering expenses, administrative expenses, legal expenses and other charges the may incur in the furtherance of the design, construction, installation or dedication to the of the proposed water and/or sewer facilities for the Project. In the event said sum deposited is in excess of such costs, The Town shall refund such excess money without interest to the Developer upon completion of the work and acceptance of dedication of said facilities, with the exception of a final inspection fee as established by the Town of Burgaw. Escrow funds must be submitted prior to subsequent reviews of the Plan and must be replenished from time to time if deemed necessary by the Town of Burgaw.
- (f) irrevocably authorizes Town of Burgaw to withdraw from time to time any monies deposited in escrow in order to pay expenses and fees, including legal and engineering fees, incurred by Town of Burgaw pursuant to or in connection with this Project. Should the escrow account become depleted, the undersigned agrees to deposit additional funds at the Town of Burgaw's request. The Town of Burgaw shall have the right to suspend work pending receipt of the sum billed, and the undersigned agrees to pay on demand any amounts for which escrow funds are not available.
- (g) acknowledges that the undersigned is responsible to reimburse Town of Burgaw for all reasonable and necessary charges, fees and costs imposed by Town of Burgaw's professional advisors, including but not limited to the Town of Burgaw's Engineer and Solicitor, relative to the processing of this Plan and the construction, installation or dedication of water and/or sewer facilities.
- (h) certifies that the facts set forth in this Application are true and correct to the best of the undersigned's knowledge.

All legal and equitable owners of the property must sign this Application. Alternatively, the Applicant may submit a notarized letter of authorization or executed Power of Attorney from the owners who have not signed the Application. When the sense so requires, words of any gender used in this Application shall be held to include any other gender, and words in the singular shall be held to include the plural, and vice versa.

FEES PAYABLE WITH THIS APPLICATION

Administrative Fee:

\$250.00

Initial Review Deposit – Escrow

**\$5,000 or such other amount as
may be determined by the
Town from time to time.**

Reservation of Capacity Fees

**\$25.00 per EDU Water
\$25.00 per EDU Sewer**

(Individual or Husband and Wife Developer)

Witness:

_____(SEAL)
(Signature of Individual)

_____(SEAL)
(Signature of Individual)

Trading and doing business as:

(Partnership Developer*)

(Name of Partnership)

Witness:

By: _____(Seal)
Partner

By: _____(Seal)
Partner

By: _____(Seal)
Partner

By: _____(Seal)

Partner

*All Partners must execute this Agreement

(Corporation Developer)

(Name of Corporation)

ATTEST:

By: _____
(Assistant) Secretary

By: _____
(Vice) President

[CORPORATE SEAL]

(Limited Liability Company Developer**)

(Name of Limited Liability Company)

Witnesses:

_____ By _____
Member

_____ By _____
Member

_____ By _____
Member

**All members must sign this Letter Agreement. Attach additional signature lines if necessary.

(Limited Liability Company Developer with multiple General Partners**)

(Name of Limited Liability Company)

By: _____ By: _____
LLC Name Managing Member

By: _____ By: _____
LLC Name Managing Member

By: _____ By: _____
LLC Name Managing Member

**All members must sign this Letter Agreement. Attach additional signature lines if necessary.



**Town of Burgaw
ITEM REPORT**

Item: 6B

DATE OF MEETING: June 26, 2024 DEPARTMENT OF ORIGIN: Planning	DATE SUBMITTED: 06/25/2024 SUBMITTED BY: James Gantt, Town Manager
AGENDA ITEM DESCRIPTION: Developing Standards for Street Acceptance by Town	
SUMMARY STATEMENT: As we continue to look ahead to the future, we are working to implement policies that protect the town and residents, especially within subdivisions. This policy would apply to the dedication and acceptance of streets, sidewalks, and storm drainage systems. We are in the early stages of developing these policies and procedures but wanted to begin the discussion with the Board.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): DRAFT Town of Burgaw improvement-dedication-application DRAFT	



Town of Burgaw

Request For Improvement Dedication

109 N. Walker Street, Burgaw, NC 28425

Phone : (910) 259-2151, Fax: (910)259-6644, email: mail@burgawnc.gov

You are required to arrange a pre-application conference with staff prior to the date upon which you intend to apply. The application packet is required to be submitted in full, with each required item listed below present within the submittal packet. Incomplete application packets will not be accepted.

Applicant Information:

Applicant Name: _____

Company Name: _____

Mailing Address: _____ Phone: _____ Cell: _____

City: _____ State: _____ Zip: _____

Name of Project: _____

Street Names with Deed Book and Page Numbers (attach separate sheet if necessary):

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Dedication Includes:

- | | |
|---|---------------------------------------|
| ☐ Streets: | ☐ Sidewalk |
| ☐ Storm Drainage | ☐ Other: _____ |

Checklist of Required Information:

- ☐ **Letter of Request:** Simple letter from the dedicator requesting that the Town officially accept dedicated improvements.
- ☐ **Contractors/Subcontractors Release and Waiver of Liens:** These are forms signed by both the contractor and subcontractor releasing the dedicator of any debts owed to them for work done on the project.
- ☐ **Dedicator's Affidavit of Payment of Debts and Claims and Release of Liens:** This is a form signed by the dedicator affirming that all obligations for the project have been paid in full and that the dedicator has provided lien waivers signed by the contractor and all subcontractors.
- ☐ **Dedicator's Warranty and Guarantee and Assignment of All Warranties and Guarantees:** This form is a warranty given by the dedicator to the Town warranting the construction and materials for a period of one (1) year from the date of acceptance by the Town and assigning all warranties given to the dedicator to the Town.
- ☐ **Dedicator's Bill of Sale:** This is a bill of sale whereby the dedicator conveys all interest held by him in the pipes, pumps and other personal property comprising the assets to be accepted by the Town.
- ☐ **Restrictive Covenants Acknowledgment:** This is a form signed by the dedicator acknowledging that the Town will not enforce any restrictive covenants applicable to the improvements dedicated and accepted by the Town
- ☐ **Valuation Figures:** These are the monetary values of the dedicated improvements. Installation cost, with materials and labor included. Totals should be broken down BY STREET into five categories and include linear footage to be dedicated for each street:
 - STREETS (includes: grading, base, asphalt, concrete curbs, signage, striping)
 - SIDEWALKS
 - STORM DRAINAGE (includes: pipe, manholes, catch basins inside the right of way)
- ☐ **Core Bore Report:** A core bore report showing the type and thickness of asphalt and base material is required for all roadway dedications. Core bore reports shall include nuclear density testing results. The sample locations shall be coordinated with the Public Services Department.
- ☐ **As-Built Drawings:** Record drawings by the Engineer or Surveyor showing all streets and utilities dedicated as public. These drawings include information relative to type of materials, pipe sizes, inverts, rims, horizontal location, slope of stormwater lines and any other pertinent construction information. The Town requires an electronic ArcGIS shapefile of all assets, electronic PDF copy and two hard copies.
- ☐ **Final Plat:** Required to be recorded at the Pender County Register of Deeds Office to show all street dedications and all easements, noted public or private.
- ☐ **Performance Guarantee:** All improvements guaranteed by a Town approved performance guarantee must be completed and approved by the Town.
- ☐ **Engineers Certification:** The Engineer responsible for design and installation of any utilities, including stormwater must submit a certification letter to the State, certifying the design and installation of the utilities. The Town requires a copy of this letter.
- ☐ **Title Opinion:** The Town requires a title opinion of the property prepared by the dedicator's attorney, and A MAP OF DEDICATION SHOWING ALL EASEMENTS AND RIGHTS-OF-WAY. In cases of very small easements, a written metes and bounds description will suffice.
- ☐ **Special Warranty Deed:** This is an instrument that conveys the fee simple ownership of the parcel(s) of land on which the dedicated public improvements are located.
- ☐ **Deeds of Easement:** These are documents prepared by the Town attorney's office giving the right to the Town to go on to private property for the purpose of maintaining all dedicated public improvements. Required if any dedicated public improvements are provided on private property outside of a publicly dedicated right of way.
- ☐ **Streetlights:** Street lights are not dedicated to the Town but rather remain the property of the electric utility provider. The Town will pay the utility bill associated with streetlights located in the right-of-way of dedicated streets when all of the following conditions have been met:
 - Street dedication has been accepted by Town Council,
 - Town receives a written request for utility bill transfer from the current bill owner, including a

- copy of the utility bill with all pole numbers to be transferred,
- Town field verifies the streetlights to be transferred.
- ☐ **Structures Map:** Provide a map showing the location of all bridges in the dedication area. Detailed plans of each structure must be provided as well. A “bridge” is defined as a structure, including supports, erected over a depression or an obstruction, such as water, highway or railway, and having a passageway for carrying highway traffic and having an opening measured along the centerline of the roadway more than twenty feet between under copings of abutments (clear opening, face to face of caps or abutments) or spring lines of arches or extreme ends of openings for multiple boxes. It may also include multiple pipes, where the clear distance between openings is less than half of the smaller of contiguous (adjacent) openings. ***Note – Bridges are not accepted by the Town and will be owned and maintained by the Developer, HOA or other owner.***

Signature of Dedicator: _____

Printed Name: _____

Title: _____

Date: _____

(Use Company Letterhead)

Date: _____

Town of Burgaw
109 N. Walker St.
Burgaw, NC 28425

RE: _____
(Name of Project/Development)

Location: _____

I/We hereby respectfully request that the Town of Town of Burgaw Officially Accept dedicated improvements, as constructed to Town standards and in accordance with approved plans, within subject project/development, consisting of:

Street Names with Deed Book and Page Numbers (attach separate sheet if necessary):

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Dedication Includes:

- | | |
|---|---------------------------------------|
| ☐ Streets: | ☐ Sidewalk |
| ☐ Storm Drainage | ☐ Other: _____ |

Sincerely,

Name: _____
Signature

Printed Name & Title

Company: _____

Contractor's/Subcontractor's Release of Liens

STATE OF NORTH CAROLINA
COUNTY OF PENDER

TO: Contractor ¹
and
Town of Burgaw
109 N. Walker St.
Burgaw, NC 28425

Name, Location, and Description of Project: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

The undersigned contractor/subcontractor, hereby acknowledges and certifies that he has received full payment for all work, labor, skill and material furnished, delivered, supplied or performed in connection with the project described above and carried out on behalf of the general contractor or owner, as appropriate, or anyone in any manner in connection with the project referenced above; and for value received hereby waives and releases all rights and liens which the undersigned may now or hereafter claim or assert for all or any work, labor, skill or materials furnished, delivered or performed in connection with the project referenced above, against said contractor, the town, any fund of or in possession or control of said contractor or the town, or any natural person or against said improvement, land or buildings thereon and appurtenances thereof.

IN TESTIMONY WHEREOF, the undersigned has hereunto set his hand and seal this _____ day of _____, 20____.

CONTRACTOR/SUBCONTRACTOR:

(Name of Contractor/Sub- contractor)

Address:

By: _____

(Signature)

Title: _____

Sworn and subscribed to before me this
____ day of _____, 20____.

Notary Public
My Commission Expires: _____ (SEAL)

¹ This document should be completed by the General Contractor and each Subcontractor that worked on the Project.

Dedicator's Affidavit of Payment of Debts and Claims and Release of Liens

STATE OF NORTH CAROLINA
COUNTY OF PENDER

TO: Town of Burgaw
109 N. Walker St.
Burgaw, NC 28425

Name, Location, and Description of Project: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

The undersigned, as a condition precedent to the acceptance of said Project (insert description of improvements to be conveyed to Town):

by the Town of Buraw, does hereby certify that he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor and services performed, and for all known indebtedness and claims against the Dedicator for damages arising in any manner in connection with the performance of the Project referenced above for which the Dedicator or his property might in any way be held responsible.

In addition, the undersigned further certifies that to the best of his knowledge, information and belief, the Releases or Waivers of Liens attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have any claims against the Dedicator arising in any manner out of the performance of the Project referenced above

IN TESTIMONY WHEREOF, the undersigned has hereunto set his hand and seal this _____ day of _____, 20____.

DEDICATOR:

(Name of Dedicator)

Address:

Sworn and subscribed to before me this
____ day of _____, 20____.

By: _____

(Signature)

Title: _____

Notary Public

My Commission Expires: _____ (SEAL)



Town of Burgaw

Request For Improvement Dedication

109 N. Walker Street, Burgaw, NC 28425

Phone : (910) 259-2151, Fax: (910)259-6644, email: mail@burgawnc.gov

Dedicator's Warranty and Guarantee and Assignment of All Warranties and Guarantees

STATE OF NORTH CAROLINA
COUNTY OF PENDER

TO: Town of Burgaw
109 N. Walker St.
Burgaw, NC 28425

Name, Location, and Description of Project: ____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

The undersigned, as a condition precedent to the acceptance of said (insert description of improvements to be conveyed to Town)

(herein "Project") by the Town of Burgaw, does hereby warrant and guarantee to the Town that all goods, equipment, and materials of whatsoever kind, furnished, delivered or used for or in said project referenced above have been installed in accordance with all requirements of the Town and the respective manufacturers and that the undersigned will warrant such goods, equipment and materials in the operation thereof for a period of one year from the date of their acceptance by the Town.

Further, the undersigned does hereby assign, transfer, grant and convey unto the Town of Burgaw all its rights, title and interest in and to all warranties, express or implied, covering, warranting, applying or pertaining to all goods, equipment, and materials of whatsoever kind, furnished, delivered or used for or in said Project referenced above. The undersigned agrees that the assignment of the warranties as expressed in this paragraph shall in no way relieve the undersigned of the warranties and guarantees given in the preceding paragraph.

Also, the undersigned does hereby certify that to the best of his knowledge, information and belief the warranties attached hereto include all warranties of the dedicator, contractor, all subcontractors, and all suppliers of materials and equipment furnished, delivered or used for or in said project referenced above.

IN TESTIMONY WHEREOF, the undersigned has hereunto set his hand and seal this ____ day of _____, 20__.

DEDICATOR:

(Name of Dedicator)

Sworn and subscribed to before me this
____ day of _____, 20____.

Notary Public

My Commission Expires:

_____ (SEAL)

Address:

By: _____
(Signature)

Title: _____

Dedicator's Bill of Sale

STATE OF NORTH CAROLINA
COUNTY OF PENDER

TO: Town of Burgaw
109 N. Walker St.
Burgaw, NC 28425

Name and Location of Project: _____

The undersigned, in consideration of the acceptance of:

- ☐ Streets: ☐ Sidewalk
☐ Storm Drainage ☐ Other: _____

by the Town of Burgaw, does hereby give, grant, bargain, sell and convey to the Town of Burgaw, its successors and assigns, all right, title and interest of the undersigned in all pipes, pumps, generators, electrical fixtures and connections, and personal property of any kind whatsoever, comprising a part of:

Street Name: _____ Deed Book and Page: _____
Street Name: _____ Deed Book and Page: _____
Street Name: _____ Deed Book and Page: _____
Street Name: _____ Deed Book and Page: _____

with all appurtenances and attachments thereto.

The undersigned, for itself, its successors and assigns, covenants to and with the Town of Burgaw that it is seized in fee of the above granted and described property; that it has good right to sell and convey the same; that the same are free and clear from any and all encumbrances of any kind whatsoever and that it will, and its successors and assigns shall, warrant and defend the title to the same against the lawful claims and demands of any and all persons whomsoever.

IN TESTIMONY WHEREOF, the undersigned has hereunto set his hand and seal this _____ day of _____, 20____.

DEDICATOR:

(Name of Dedicator)

Address: _____

Sworn and subscribed to before me this
_____ day of _____, 20_____.

By: _____
(Signature)

Title: _____

Notary Public
My Commission Expires: _____ (SEAL)

Restrictive Covenants Acknowledgment

STATE OF NORTH CAROLINA
COUNTY OF PENDER

TO: Town of Burgaw
109 N. Walker St.
Burgaw, NC 28425

Name, Location, and Description of Project: ____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

Street Name: _____ Deed Book and Page: _____

The dedicator hereby acknowledges that the Town of Burgaw will not be responsible for monitoring or enforcing any restrictive covenants applicable to the project described above and/or any improvements dedicated to and accepted by the Town. The Town of Burgaw will only be responsible for monitoring and enforcing the laws, ordinances, and requirements that apply to dedicated and accepted public right of ways maintained by the Town.

IN TESTIMONY WHEREOF, the undersigned has hereunto set his hand and seal this ____ day of _____, 20____.

DEDICATOR:

(Name of Dedicator)

Address:

By: _____

(Signature)

Title: _____

Sworn and subscribed to before me this
____ day of _____, 20____.

Notary Public

My Commission Expires: _____ (SEAL)



**Town of Burgaw
ITEM REPORT**

Item: 6C

DATE OF MEETING: June 26, 2024 DEPARTMENT OF ORIGIN: Planning	DATE SUBMITTED: 06/25/2024 SUBMITTED BY: James Gantt, Town Manager
AGENDA ITEM DESCRIPTION: Discuss Facade Grant Boundary	
SUMMARY STATEMENT: The Facade Grant is a program offered through the Town of Burgaw in which non-residential structures within the Town's Municipal Service District (MSD) can apply for financial assistance to improve the appearance of the outside of their building. The Board of Commissioners, through the annual adopted budget, allocates funds for this program. A request has been made for a business that is located outside of the MSD to receive facade grant funds but is not allowed due to the prior policy set by the Board. This item was brought up by the Planning Board and they made the recommendation to modify/expand the facade grant boundary. Further discussion and decision is needed from the Board of Commissioners in regards to the geographical area where the facade grant is available. Attached is a map showing areas within the B-1 zoning district.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): Facade Grant Potential Boundaries	

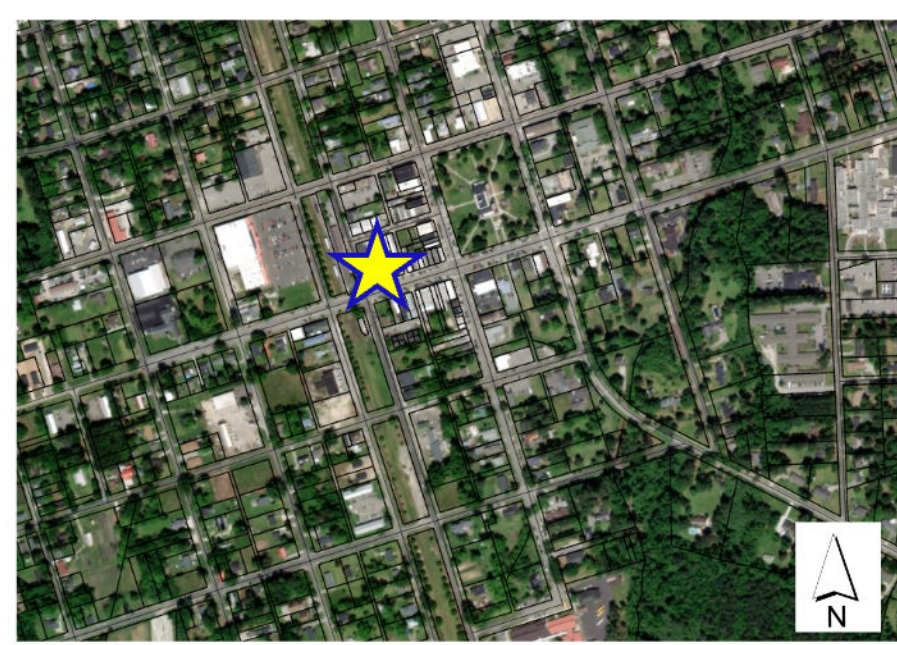


Project:
Proposed Modified
Façade Grant District



0 250 500
Feet

Updated: 20240312



Zoning_Dis
■ R-20
— Centerlines_11272018
□ ParcelsIntersectingBurgawETJ_11272018

ZONE

- B-1
- B-2
- CP
- I-1
- I-2
- O&I
- R-12
- R-20
- R-7
- R-7MH
- RA
- Subject Property

CP

B-1

NC CGA, Maxar, Microsoft



**Town of Burgaw
ITEM REPORT**

Item: 6D

DATE OF MEETING: June 26, 2024 DEPARTMENT OF ORIGIN: Planning	DATE SUBMITTED: 06/25/2024 SUBMITTED BY: James Gantt, Town Manager
AGENDA ITEM DESCRIPTION: Table of Permitted Uses - Future Goals and Objectives	
SUMMARY STATEMENT: There has been discussion from individual Board Members about the uses allowed in certain districts, especially downtown (B-1). Attached is a list of all our permitted uses.	
STAFF RECOMMENDATION AND REQUESTED ACTION:	
FINANCIAL IMPACT INCLUDING FUNDING SOURCE:	
FINANCE DIRECTOR COMMENTS:	
ATTACHMENTS (IF ANY): Table of Permitted Uses	

Section 8.15 Use Standards, Section 8.16 Regulations for Special Use and Section 8.17 Regulations for particular uses and areas

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
ACCESSORY APARTMENT		X US	X US	S minor	S minor		S minor	S minor	X US				
ACCESSORY STRUCTURE		X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	
ACCESSORY STRUCTURE SALES AND/OR LEASE (with outdoor display)										X US	X US	X US	
ACCESSORY STRUCTURE/USE – TEMPORARY FAMILY HEALTH CARE STRUCTURE (See 8.17.8)		X US	X US	S minor	S minor		S minor	S minor					
ACCESSORY USES (inclusive of Home Occupations in Residential Areas)		X	X	X	X	X	X	X	X	X	X	X	
ADULT BUSINESSES (See 8.17.1)												CZ	
AGRICULTURAL USES (See 8.17.2)		X											
AIRPORT OPERATIONS, AIRCRAFT PORT, ETC	48811	CZ										CZ	
ALCOHOL AND/OR SUBSTANCE ABUSE REHABILITATION FACILITIES, RESIDENTIAL (six or fewer residents)	623220	X	X	X	X	X	X	X	X				
ALCOHOL AND/OR SUBSTANCE ABUSE REHABILITATION FACILITIES, RESIDENTIAL (more than six residents)	623220							S major			S major	S major	
ALCOHOLIC BEVERAGE CONTROL WAREHOUSING										X			
AMBULANCE SERVICE, AIR	621910							S major		S major			

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
AMBULANCE SERVICE/RESCUE SQUAD	621910						X	X		X	X	X	
ANIMAL MEDICAL CARE	541940	S major								X US	X US	X US	
ANIMAL PRODUCTION (excluding Intensive Livestock Operations as defined in Chapter 17)	112	X											
ANIMAL PRODUCTION (including Intensive Livestock Operations as defined in Chapter 17)	112	S major											
ANIMAL SHELTERS OR BOARDING OPERATIONS	812910	S major								S major	S major	S major	
ANIMAL SLAUGHTERING AND PROCESSING	31161	S major										S major	
APICULTURE (BEEHIVES)	112910	X	X	X									
APPAREL & ACCESSORY MANUFACTURING	315, 3162, 3169, 33991										X	X	
ASPHALT/CONCRETE/CEMENT MANUFACTURING	324121 32732											S major	
ASSISTED LIVING FACILITIES WITH ON-SITE NURSING FACILITIES	623311				X US		X US	X US					
ASSISTED LIVING FACILITIES WITHOUT ON-SITE NURSING CARE FACILITIES	623312				X US		X US	X US					
AUCTION HOUSES (excluding livestock)	453998								X	X			

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
AUTOMATIC TELLER MACHINE							X	X	X	X			
AUTOMOBILE AND/OR PARTS SALVAGING (including wrecking, dismantling, and/or storage of junked vehicles)	423140										S major	S major	
AUTOMOBILE CAR WASH	811192						X US			X US			
AUTOMOBILE OIL CHANGE AND LUBRICATION SHOP	811191								X US	X US	X US		
AUTOMOBILE AND/OR TRAILER RENTAL	532111									X US	X US	X US	
AUTOMOBILE REPAIR AND/OR BODY WORK (excluding commercial wrecking, dismantling, and/or storage of junked vehicles or parts)	811111									X US	X US	X US	
AUTOMOBILE, BOAT & TRUCK SALES AND SERVICE, INCLUDING ACCESSORIES; NEW AND USED										X US	X US		
AUTOMOBILE SERVICE STATION									S major	X US			
AUTOMOTIVE DETAILING SERVICE	811192								S major	X US			
AUTOMOTIVE TIRE DEALER	441320									X US			
BAILBONDING SERVICES	812990								X	X			
BAKERY PRODUCTION, WHOLESALE											X	X	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
BARS, COCKTAIL LOUNGE, AND/OR NIGHTCLUBS	722410						X US		CZ	CZ			
BED AND BREAKFAST INN (including boarding houses & tourist homes)	721191	S major	S major	S major	S major		S major	S major	S major	S major			
BICYCLE SALES & REPAIR (no outside storage)	451110								X	X			
BILLIARD ROOM	713990								X	X			
BINGO PARLORS	713290								X	X	X		
BLACKSMITH SERVICES												X	
AUTOMOBILE & BOATS & ACCESSORIES, RETAIL SALES & SERVICE										X US	X US	X US	
BOATS MANUFACTURING	336612										X	X	
BOOKBINDING	323121										X	X	
BOTTLING	312111										X	X	
BRICKS AND/OR CLAY MANUFACTURING	327121											X	
BUILDING MATERIALS SUPPLY DEALERS (including all building trades and no outside storage)	444190								X	X	X	X	
BUILDING MATERIALS SUPPLY (including all building trades and outside storage)	444190									X	X	X	
BUS REPAIR AND STORAGE TERMINAL ACTIVITIES											X US	X US	
BUS STOP	485113	X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
CABINETMAKING AND COUNTERTOP MANUFACTURING (outside storage permitted)	337110											X	
CABINETMAKING AND COUNTERTOP MANUFACTURING (interior work and storage only)	337110								X _{US}	X _{US}	X _{US}	X _{US}	
CALL CENTER	36142							X			X		
CAMPGROUNDS & RV PARKS	721211	S _{major}											
CANDLE AND/OR WAX PRODUCT MANUFACTURING											X	X	
CARGO STORAGE CONTAINERS (including tractor trailers)		S _{major}								S _{major}	X _{US}	X _{US}	
CEMETERIES	812220	CZ	CZ	CZ	CZ	CZ		CZ					
CHURCHES, PLACES OF WORSHIP	813110	CZ	CZ	CZ	CZ	CZ	X _{US}	X _{US}	X _{US}	X _{US}			
CINEMAS (excluding drive-ins)	512131								X	X			
CLUB OR LODGE, FRATERNAL OR CIVIC	813410						X _{US}	X _{US}	X _{US}	X _{US}			
COAL SALES & STORAGE	454319											S _{major}	
COLD STORAGE WAREHOUSING	493120										X _{US}		
COLLEGES, UNIVERSITIES, AND PROFESSIONAL SCHOOLS	611310							X		X	X		
COMMUNITY COLLEGES	611210							X		X	X		

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
CONTRACTOR OFFICE, GENERAL (excluding outside storage of equipment or supplies)								X	X	X			
CONTRACTOR OFFICE, GENERAL (including outside storage of equipment or supplies)										S major	X	X	
COMMERICAL OFF-STREET PARKING (as the principal use)							X US	X US		X US	X US	X US	
CONSTRUCTION MACHINERY AND EQUIPMENT REPAIR	811310										X	X	
COURTS									X				
CROP PRODUCTION	111	X	X	X	X	X	X	X		X	X	X	X
DAIRY PRODUCTS, SALES & PROCESSING		S minor										X US	
DAY CARE CENTER	624410						X	X		X	X		
DAY CARE (Home Occupation)		X	X	X	X	X	X						
DISASTER VOLUNTEER HOUSING		D	D	D	D	D	D	D	D	D	D	D	D
DRIVE-IN FACILITY										X US			
DWELLING, MULTI-FAMILY	236116				CZ		X US	CZ					
DWELLING, SINGLE-FAMILY	236115	X	X	X	X	X	X	X	X				
DWELLING, TWO-FAMILY					X	X	X						
EDUCATIONAL TESTING SERVICES	611710							X	X	X			
ELECTRIC POWER TRANSMISSION AND DISTRIBUTION ONLY		X	X	X	X	X	X	X	X	X	X	X	X

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
ELECTRIC UTILITY STATIONS OR SUBSTATIONS		X	X	X	X	X	X	X	X	X	X	X	X
ELASTIC MANUFACTURER	313221										X	X	
EMERGENCY MEDICAL CENTERS	621493						X	X	X	X			
EMERGENCY DISASTER RELIEF HOUSING		D	D	D	D	D	D	D	D	D	D	D	
ENGINE REPAIR, SMALL	811411									X _{US}	X _{US}	X _{US}	
ENGINES AND PARTS, AUTOMOTIVE AND TRUCK, MANUFACTURING	336312										X	X	
ENTERTAINMENT ESTABLISHMENT (indoor only)							X _{US}		X _{US}	X _{US}			
ENTERTAINMENT ESTABLISHMENT (without outdoor use)							X _{US}		CZ	CZ			
EVENT VENUE (indoor only)							X _{US}	X _{US}	X _{US}	X _{US}	X _{US}		
EVENT VENUE (with outdoor use)							S _{major}		S _{major}	S _{major}	S _{major}		
EXAM PREPARATION & TUTORING	611691						X	X	X	X			
FAIRGROUND ACTIVITIES (including carnivals and circuses)	711190	S _{major}									X _{US}	X _{US}	
FAMILY CARE HOME (six or fewer residents) (See 8.17.5)	6232	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}				
FARM MACHINERY SALES & SERVICING										X _{US}	X _{US}	X _{US}	
FARM SUPPLIES MERCHANDISING (excluding farm machinery)										X _{US}	X _{US}	X _{US}	
FIREARMS MANUFACTURING	332994										X	X	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
FISHING TACKLE AND EQUIPMENT MANUFACTURING	339920										X	X	
FLEA MARKET	453310									CZ	CZ		
FOOD BANKS	624210								X	X	X		
FOOD, BEVERAGE, & CRAFT PROCESSING AND PRODUCTION WITH RETAIL SALES									S major	X US	X US		
FOOD MANUFACTURING (not otherwise specified)	312										X	X	
FOOD MANUFACTURING, VALUE-ADDED AND/OR SPECIALITY	3114, 3119										X	X	
FORESTRY AND OUTDOOR PLANT NURSERIES, WHOLESALE	113210	X											X
FORESTRY SERVICES	115310	X						X			X	X	
FROZEN FRUIT AND VEGETABLE PROCESSING, MANUFACTURING	311411										X	X	
FUNERAL HOMES (including crematory as an accessory use)	812210							X	X	X			
GAME HUNTING PRESERVES, COMMERCIAL	114210	X											
GASES, COMPRESSED AND LIQUEFIED, MERCHANT WHOLESALERS	424690										X	X	
GASOLINE AND LIQUEFIED PETROLEUM (LP) GAS BULK STATIONS AND TERMINALS	424710											S major	
GASOLINE STATIONS WITH CONVENIENCE STORES	447110						X US		CZ	X US			

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
GASOLINE STATIONS WITHOUT CONVENIENCE STORES	447190						X _{US}		CZ	X _{US}			
GENERAL COUNTRY STORE	452319										X		
GOLF COURSE (including golf pro shops as accessory use)	713910	X	X	X	X	X	X						
GOLF COURSE, MINIATURE	713990								X	X			
GOLF DRIVING RANGES	713990	X					X						
GRAIN AND FEED GRINDING AND MILLING	311119	X									X	X	
GRAIN SALES OR STORAGE, WHOLESALE		X _{US}								S _{major}	X _{US}	X _{US}	
GUIDE SERVICES, HUNTING	713990	X											
GUN STOCK BLANKS MANUFACTURING	321912										X	X	
HATCHERY OPERATIONS	112340	S _{major}										S _{major}	
HOME OCCUPATION		X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}					
HORSES, BOARDING AND TRAINING	115210	X											
HORSES FOR PERSONAL ENJOYMENT		X	X										
HOUSEHOLD APPLIANCE REPAIR										X _{US}	X _{US}		
HOSPITAL	622110							CZ		CZ			
ICE VENDING MACHINES, AUTOMATIC	312113								X	X			

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
INDUSTRIAL MOLDS MANUFACTURING	333511										X	X	
INDUSTRIAL SALES OR EQUIPMENT AND/OR REPAIR SERVICE	811310										X	X	
JAILS	922140	S major							S major		S major	S major	
KILNS MANUFACTURING	333298										X	X	
LABORATORY OPERATIONS, MEDICAL OR DENTAL	621511							S minor			X	X	
LAGER BREWING	312120										X	X	
LANDSCAPE CARE AND MAINTENANCE SERVICES	561730	X								X	X	X	
LAUNDROMATS	812310						X		X	X			
LAWN AND GARDEN EQUIPMENT REPAIR	811411									X US	X US	X US	
LIBRARY	519120						X	X	X	X			
LIQUEFIED PETROLEUM (LP) GAS DEALERS, RETAIL	454312									X	X		
LIVESTOCK FEEDS MERCHANT WHOLESALE	424910	X									X	X	
LIVESTOCK SALES & AUCTIONING		X US											
LOCKSMITH SERVICES	561622								X	X			
LOGGING	113310	X US	X US	X US	X US	X US	X US	X US		X US	X US	X US	X US
MACHINE SHOPS	332710										X	X	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
MACHINE TOOL MANUFACTURING OR WELDING	333515										X	X	
MAGISTRATE'S OFFICE		X							X				
MANUFACTURED HOME, RESIDENTIAL OCCUPANCY		X				X							
MANUFACTURED HOME SALES RETAIL	453930									X _{US}	X _{US}	X _{US}	
MANUFACTURES HOME SALES WHOLESALE	424470										X _{US}	X _{US}	
MANUFACTURED HOME MANUFACTURING	321991										X _{US}	X _{US}	
MANUFACTURED HOME, NONRESIDENTIAL OCCUPANCY									X _{US}	X _{US}	X _{US}	X _{US}	
MANUFACTURED HOME PARK	531190	CZ				CZ							
MEATS AND MEAT PRODUCTS MERCHANT, WHOLESALE	424470										X	X	
MANUFACTURING COMPLEX										S _{major}	X	X	
MENTAL HEALTH FACILITY, INPATIENT (six or fewer residents)	623220	X	X	X	X	X	X	X	X				
MENTAL HEALTH FACILITY, INPATIENT (more than six residents)	623220									S _{major}	S _{major}		
MIXED – USE STRUCTURE							X		X				
MOBILE FOOD SERVICES	722330							X _{US}	X _{US}	X _{US}			
MODULAR HOME		X	X	X	X	X	X						
MONUMENT SALES	453998									X	X	X	
MONUMENT WORKS	327991										X	X	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
MOTELS	721110						X		CZ	CZ			
MOTORCYCLE DEALERS (with no outside storage)	441221									X	X		
MOTORCYCLE REPAIR SHOPS	811490									X _{US}	X _{US}	X _{US}	
MOTOR VEHICLE TOWING SERVICES (with on-site storage of up to 10 vehicles)	488410									X _{US}	X _{US}	X _{US}	
MOTOR VEHICLE TOWING SERVICES (with on-site storage of more than 10 vehicles)											X _{US}	X _{US}	
MULCH MERCHANT, WHOLESALE	424910	X									X	X	
MUSEUM	712110							X	X	X			
NATURE PRESERVES	712190	X											X
NEWSSTAND SALES	451212						X		X	X			
NONCOMMERCIAL RAISING OF CHICKENS (LIMITED TO FIVE HENS)			X _{US}	X _{US}									
NURSERY, GARDEN CENTER, AND FARM SUPPLY STORE	444220	X								X	X		
NURSERY STOCK MERCHANT, WHOLESALE	424930	X								X	X	X	
NURSERY WITH TREE PRODUCTION	111421	X						X	X	X	X	X	
NURSING CARE FACILITIES, NURSING HOME	623110						X _{US}	X _{US}		X _{US}			
OFFICES FOR BUSINESS PROFESSIONALS, WITHOUT OUTDOOR STORAGE								X	X	X			

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
OFFICES FOR GOVERNMENT		X					X	X	X	X	X	X	
OPEN STORAGE												X US	
PERSONAL SERVICE BUSINESS WITHOUT OUTDOOR STORAGE							X US	X US	X US	X US			
PLANNED BUILDING GROUP— COMMERCIAL AND/OR OFFICE/INSTITUTIONAL							S major	S major	S major	S major			
PLANNED BUILDING GROUP— RESIDENTIAL ATTACHED UNITS (also see Chapter 9)					S major		S major	S major					
PLATING	332813											S major	
POLICE DEPARTMENTS	922120						X	X	X	X	X	X	
PORK RINDS MANUFACTURING	311919										X	X	
POST OFFICE	491110						X	X	X	X			
PRINTING & REPRODUCTION	323115, 323119								X	X	X	X	
PRISONS	922140										S major	S major	
PRIVATE UTILITY											S major	S major	
PROCESSED MEATS MANUFACTURING	311612										S major	S major	
PUBLIC ELECTRICAL UTILITY STATIONS OR SUBSTATIONS	221121	X	X	X	X	X	X	X	X	X	X	X	X
PUBLIC UTILITY WORKS, SHOPS, OR STORAGE YARDS	493190										X	X	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
PULP AND PAPER COMBINED MANUFACTURING	322121	S major										S major	
QUARRY AND/OR EXTRACTION OPERATION	212321	S major										S major	
RACETRACK	711212	S major										S major	
RADIO OR TELEVISION STUDIO ACTIVITIES	515112, 515120							S major		S major	S major	S major	
RAILROAD DEPOT	926120											X	
RAILROAD STATION OPERATIONS	488210										X	X	
RECORDING STUDIO	512240								X				
RECREATION CENTER (indoor only)							X US		X US	X US			
RECREATIONAL VEHICLES (for temporary use)		X US	X US	X US	X US	X US							
REPOSSESSION SERVICES (with on-site storage of 10 or fewer vehicles)										X US	X US	X US	
REPOSSESSION SERVICES (with on-site storage of more than 10 vehicles)										X US	X US	X US	
RESIDENTIAL CLUSTER DEVELOPMENT (see 8.10)		S major	S major										
RESTAURANT EQUIPMENT MERCHANT, WHOLESALE	423440										X	X	
RESTAURANT, FULL SERVICE	722110						X US		X US	X US			
RESTAURANT, LIMITED SERVICE	722211						X US		X US	X US			

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
RETAIL, STORE 5,000 SQUARE FEET OR LESS							X US		X US	X US			
RETAIL, STORE GREATER THAN 5,000 SQUARE FEET							S major			S major			
RIDING ACADEMY ACTIVITY	611620	X											
RIDING STABLES	713990	X											
SAWMILL OR PLANING ACTIVITY	321113	S major										S major	
SCHOOL BUS SERVICES	485410										X US	X US	
SCHOOL; BUSINESS, TECHNICAL, AND TRADE (including cosmetology)	611410 611420 611511							X US	X US	X US	X US		
SCHOOL; ELEMENTARY, JUNIOR HIGH, AND HIGH SCHOOL	611110	X US	X US	X US	X US	X US	X US	X US	X US	X US			
SCHOOL, SPECIALTY TRAINING	611699 611630 611519							X US	X US	X US	X US		
SENIOR CITIZENS ACTIVITY CENTERS	624120						X	X	X	X			
SEWAGE TREATMENT PLANTS AND/OR FACILITIES	221320	X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	
SHEET METAL FABRICATION	332322										X	X	
SHERIFF'S OFFICES	922120	X					X	X	X	X	X	X	
SOLAR FARM											S major	S major	
SOLID WASTE RECEPTACLES							X US	X US	X US	X US	X US	X US	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
STORAGE, SELF-SERVICE	531130									X US	X US	X US	
STORAGE, WAREHOUSE	493110										X	X	
STORMWATER RETENTION PONDS		X	X	X	X	X	X	X	X	X	X	X	X
SUBSTANCE ABUSE TREATMENT HOSPITAL, INPATIENT	6222									X US			
SUBSTANCE ABUSE TREATMENT, OUTPATIENT	621420									S major			
SWIMMING POOL		X US	X US	X US	X US	X US	X US	X US		X US			
TATTOO PARLORS	812199								X US	X US			
TAXICAB OPERATIONS	485310								X US	X US			
TAXIDERMISTS	711510	X									X	X	
TEACHING STUDIO (including fine arts, martial arts, yoga, etc.)	611610 611620 611699						X US	X US	X US	X US			
TEMPORARY COMMUNITY HEALTH CARE FACILITIES							D US	D US	D US	D US	D US		
TEMPORARY CONSTRUCTION BUILDING/TRAILER		X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	X US	
TEMPORARY DEVELOPMENT		S major	S major	S major	S major	S major	S major	S major	S major	S major	S major	S major	
TEMPORARY DISASTER HOUSING		D US	D US	D US	D US	D US	D US	D US	D US	D US			
TEMPORARY DISASTER VOLUNTEER HOUSING		D US	D US	D US	D US	D US	D US	D US	D US	D US	D US	D US	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
TEMPORARY FAMILY HEALTH CARE STRUCTURES		X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}						
TIRE RECAPPING	326212										X _{US}	X _{US}	
TIRE REPAIR SHOPS (excludes recapping)	811198									X _{US}			
TOBACCO PROCESSING	312210	X										X	
TOBACCO SALES WAREHOUSING	422940	X									X	X	
TRAVEL AGENCIES	561510							X	X	X			
TRUCK TERMINAL ACTIVITIES FOR NON-PASSENGER VEHICLES (including repair, hauling, and/or storage)	488490										X _{US}	X _{US}	
UTILITY TRAILER DEALERS	441229										X _{US}	X _{US}	
UTILITY WORKS, SHOPS OR STORAGE YARDS											X	X	
WAREHOUSE CLUBS AND SUPERCENTERS	452910						S _{major}		S _{major}	S _{major}			
WILDLIFE REFUGE		X	X										X
WINE SHOP									X _{US}	X _{US}			
WIRELESS TELECOMMUNICATION SUPPORT STRUCTURE		S _{major}									S _{major}	S _{major}	
SMALL/MICRO WIRELESS FACILITY In the public right of way or in a utility easement							X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	
CONCEALED WIRELESS TELECOMMUNICATION FACILITY		X _{US}					X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	X _{US}	

Uses	NAICS*	RA	R-20	R-12	R-7	R-7MH	PUD	O&I	B-1	B-2	I-1	I-2	C/P
YARD SALES		X US	X US	X US	X US	X US	X US	X US	X US	X US			

[Amendment to this section approved 2021.07.13 Ordinance# 2021-14] [Amendment to this section approved 2021.08.10 Ordinance# 2021-20] [Amendment to this section approved 2021.09.14 Ordinance# 2021-24] [Amendment to this section approved 2021.10.12 Ordinance# 2021-28] [Amendment to this section approved 2021.11.09 Ordinance# 2021-29] [Amendment to this section approved 2022.09.13 Ordinance# 2022-25] [Amendment to this section approved 2023.04.11 Ordinance# 2023-14] [Amendment to this section approved 2024.03.12 Ordinance# 2024-02] [Amendment to this section approved 2024.03.12 Ordinance# 2024-08]