



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

May 14, 2024 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

 - A. Approval of the March 12, 2024 Regular Meeting Minutes
 - B. Approval of the March 12, 2024 Closed Session Minutes
 - C. Ordinance 2024-11 Amending the FY 2023-2024 budget to reflect a fund balance appropriation for a monetary donation to the NC Blueberry Festival Association
 - D. Resolution 2024-11 Request to Appoint Town of Burgaw Map Review Officer
 - E. Resolution 2024-12 Support project R-5701 for traffic signal installation and intersection improvements along NC Highway 53 and US Highway 117 Business in the Town of Burgaw
 - F. Resolution 2024-13 Urging the North Carolina Department of Transportation to Install a Traffic Light at the Intersection of US Highway 117 Bypass and Wilmington Street in the Town of Burgaw
- 6. Special Requests/Presentations**

- A. New Hire Introductions
- B. Street Closure Request - Juneteenth

7. Departmental Items

A. Public Works Department

Alan Moore, Public Works Director

B. Fire Department

Johnathan Prevatte, Fire Chief

- I. Fire Protection Agreement

C. Facilities & Grounds Department

Damon Stanley, Facilities & Grounds Director

D. Parks, Recreation & Tourism Department

Cody Suggs, Parks & Recreation Director

- I. Street Closure Request - Blueberry Week Concert
- II. Splash Pad Concept Proposal by the Parks Foundation of Burgaw

E. Planning Department

Ron Meredith, Planning Director

- I. Ordinance 2024-12 Amending the Town of Burgaw Code of Ordinances to amend Chapter 2 Article II Administration
- II. Resolution 2024-14 Authorizing execution of necessary documents to apply for and accept, if awarded, grant funding for Phase 3 of the Resilient Coastal Communities Program through the NC Department of Environmental Quality
- III. Pender County Comprehensive Transportation Plan status report

F. Building Inspections Department

Louis Hesse, Building Code Administrator

G. Finance Department

Wendy Pope, Finance Officer

- I. Contract for Solid Waste Collection Services

H. **Police Department**
Jim Hock, Police Chief

8. Public Forum

9. Items from Assistant Manager

10. Items from Manager

A. Update on current town projects

11. Items from Attorney

12. Items from Mayor and Board of Commissioners

A. Consideration of reappointing Parks & Recreation Advisory Committee members

B. Consideration of appointments to the Tourism Development Authority

13. Closed Session

14. Adjournment