



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

April 9, 2024 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

 - A. Approval of the February 13, 2024 Regular Meeting Minutes**
 - B. Approval of the February 13, 2024 Closed Session Minutes**
 - C. Ordinance 2024-09 Amending the FY 2023-2024 budget to reflect the purchase of an easement**
- 6. Special Requests/Presentations**
 - A. National Small Business Week Proclamation - Mayor Dawson**
- 7. Departmental Items**
 - A. Public Works Department**
Alan Moore, Public Works Director
 - B. Fire Department**
Jim Taylor, Fire Chief

C. **Facilities & Grounds Department**
Damon Stanley, Facilities & Grounds Director

D. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director

I. **Chamber of Commerce Agreement**

II. **Public Funding Request - NC Blueberry Festival**

III. **Street Closure Request - NC Blueberry Festival**

E. **Planning Department**
Kimberly Rivenbark, Interim Planning Director

F. **Building Inspections Department**
Louis Hesse, Building Code Administrator

G. **Finance Department**
Wendy Pope, Finance Officer

H. **Police Department**
Jim Hock, Police Chief

8. **Public Forum**

9. **Public Hearing**

A. **Text Amendment Request**
Jessica Gray, Community Development Coordinator
Consideration of a text amendment to the Unified Development Ordinance requested by Nathan Tew to Section 10.23 D Access to allow an existing lot of record with no road frontage one recorded access easement.

I. **Resolution 2024-10 Statement of Consistency**
Adopting a statement of consistency regarding a text amendment to the Town of Burgaw Unified Development Ordinance requested by Nathan Tew to amend Section 2.3.5 nonconforming lots of record to allow no more than one existing lot of record with no road frontage to be accessed by a recorded easement

II. **Ordinance 2024-10 Text Amendment**
A text change amendment to the Town of Burgaw Unified Development Ordinance requested by Nathan Tew to amend Section 2.3.5

nonconforming lots of record to allow no more than one existing lot of record with no road frontage to be accessed by a recorded easement

10. Items from Assistant Manager

- A. **Conflict of Interest Policy**
- B. **Other items to be announced**

11. Items from Manager

- A. **Update on current town projects**
- B. **Other items to be announced**

12. Items from Attorney

- A. **To be announced**

13. Items from Mayor and Board of Commissioners

- A. **Beautification Committee Updates**
- B. **Other items to be announced**

14. Closed Session

- A. **Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege**

15. Adjournment