

**BURGAW TOURISM DEVELOPMENT AUTHORITY
REGULAR MEETING**

DATE: May 4, 2023
TIME: 8:30 AM
PLACE: Historic Burgaw Train Depot, 115 S. Dickerson Street
MEMBERS PRESENT: Myra McDuffie, Jennifer Hansen, Eden Mills
TOWN STAFF PRESENT: Jayna Augst, Recreation Coordinator
Tiffany Byrd, Deputy Finance Officer
PUBLIC PRESENT: None

Call to Order

Ms. McDuffie called the meeting to order at 8:34 am.

Approval of Minutes

Ms. Hansen made a motion to approve the minutes from the April 6, 2023 regular meeting. Ms. Mills seconded the motion. Motion carried.

Introduction of New Board Member

Ms. Taylor Gadow was not present, so this item was tabled to the next meeting.

Old Business

Ms. Augst updated the board on the upcoming market they have planned for May 19th at the train depot. Ms. Augst asked board members to help run the TDA booth at the market. There are currently 29 vendors registered, including TDA and the beautification committee.

Ms. Augst followed up on a previous question. Mr. Zach White gave the TDA permission to put market advertising at Pender Memorial Park in the week leading up to the market.

Ms. Augst and Ms. Byrd will work together to contact Burgaw Dixie Youth about potential sponsorship opportunities next year.

Ms. Augst updated the board on yard sign quotes. Ms. Hansen made a motion to purchase 10 market signs for up to \$150. Ms. Mills seconded the motion. Motion carried. Ms. Mills made a motion to purchase 2 feather flags as cheap as possible. Ms. Hansen seconded the motion. Motion carried.

New Business

Ms. Augst told the board about a new event the department is hosting, Autumn Fest. This will be held on Courthouse Square and adjacent streets on October 21, 9:00 am-5:00 pm. Ms. Augst asked the board if they would like to sponsor the cost of the magician, a total of \$1,250 for a one-hour show. The board decided to table this discussion until more board members are present.

Other Items If Necessary

No other items.

Adjournment

Ms. Hansen made a motion to adjourn. Ms. Mills seconded the motion. Motion carried.

Meeting adjourned at 8:58 am.

Attest: _____
Jayna Augst, Recreation Coordinator

Myra McDuffie, Chairperson