

**TOWN OF BURGAW PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING**

DATE: November 11, 2023
TIME: 5:30 PM
PLACE: Burgaw Town Center, 108 East Wilmington Street
MEMBERS PRESENT: Jennifer Buttery, Daniel Price, Jennifer Augi,, Trisha Newton, Jennifer Matthews, Lillie Hansen (Junior Board Member)
MEMBERS ABSENT: Emmaline Kozak
TOWN STAFF PRESENT: Cody Suggs, Parks and Recreation Director
Jayna Augst, Recreation Coordinator
PUBLIC PRESENT: None

Call to Order

Ms. Buttery called the meeting to order at 5:33 pm.

Mr. Suggs said the invocation.

Approval of Agenda

Ms. Augi made a motion to approve the agenda. Ms. Matthews seconded the motion. Motion carried.

Approval of Minutes

Ms. Matthews made a motion to approve the minutes from the August 7, 2023 regular meeting. Ms. Hansen seconded the motion. Motion carried.

Public Input

None.

Advisory Board Vacancy

Mr. Suggs updated the board that an application has been received to fill the vacancy, and the Town Board of Commissioners will vote on the application at the next regular meeting.

Departmental Updates

Tourism Development Authority Update

Ms. Augst updated the board on current and upcoming Tourism Development Authority activities.

Senior Programs

Ms. Augst updated the board about past and upcoming senior programs.

Fitness Programs

Ms. Augst updated the board on current and upcoming fitness programs.

Family Programs

Mr. Suggs updated the board on past and upcoming family programs and special events. Mr. Suggs provided a schedule of upcoming important dates and answered questions about these events.

Parks and Facilities Update

Mr. Suggs updated the board on current repairs and improvements to parks and facilities. He also updated the board on the West Side Trail Expansion project.

Budget Items

Mr. Suggs updated the board on current revenues and budget plans for the next few months.

Other Items

No other items.

Adjournment

Ms. Augi made a motion to adjourn. Mr. Price seconded the motion. Motion carried.

Meeting adjourned at 6:31 pm.

Attest: _____

Jayna Augst-Recreation Coordinator

Jennifer Buttery-Chairperson