



AGENDA | BOARD OF COMMISSIONERS REGULAR MEETING

March 12, 2024 at 4:30 PM

Burgaw Town Center
108 E Wilmington St

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**

*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

 - A. Resolution 2024-05 Approving Local Water Supply Plan**
 - B. Ordinance 2024-04 Approving the amendment to the Town of Burgaw Code of Ordinances, Section 4-1 Running at Large**
 - C. Ordinance 2024-05 Amending the FY 2023-2024 Annual Budget for the purchase of a digital message board/road sign, Merry Christmas Garland Banner, 15' illuminated 3D Santa, and a contract service to have the Burgaw Town Center parking lot paved.**
 - D. Ordinance 2024-06 Amending the FY 2023-2024 Annual Budget to reflect changes to the Pay Classification Plan**
- 6. Special Requests/Presentations**
 - A. Arbor Day Proclamation**
 - B. Tourism Development Authority - Update**
 - C. John Westbrook - Special Events Application**

- D. **Pender Spring Fest - Request of Street Closure**
- E. **Resilient Coastal Communities Program - Update**
- F. **Kids Making It Program**

7. Departmental Items

- A. **Public Works Department**
Alan Moore, Public Works Director
- B. **Fire Department**
Jim Taylor, Fire Chief
- C. **Facilities & Grounds Department**
Damon Stanley, Facilities & Grounds Director
- D. **Parks, Recreation & Tourism Department**
Cody Suggs, Parks & Recreation Director
- E. **Planning Department**
Gilbert Combs, Planning Director
- F. **Building Inspections Department**
Louis Hesse, Building Code Administrator
- G. **Finance Department**
Wendy Pope, Finance Officer
- H. **Police Department**
Daniel Fuller, Assistant Police Chief

8. Public Forum

9. Public Hearing

- A. **Rezoning Request: Penderline, LLC**
Gilbert Combs, Planning Director
Consideration of a conditional district rezoning from R-12, Residential to R-7(CZ), Residential Conditional District for a multifamily project containing 30 3-bedroom townhomes located on Timberly Lane (PIN: 3229-36-9052-0000).
- I. **Resolution 2024-06 Statement of Consistency**
Adopting a statement of consistency regarding an amendment of the

official zoning map of the Town of Burgaw requested by Andrew Smith of Penderline, LLC to rezone property located on North Timberly Lane (Parcel Identification Number 3229-36-9052-0000) from R-12, Residential to R-7 (CZ) Residential District Conditional Zoning for a multifamily project containing 30 3-bedroom townhomes.

II. Ordinance 2024-07 Zoning Map Amendment

A map amendment of the official zoning map of the Town of Burgaw requested by Andrew Smith of Penderline, LLC to rezone property located on North Timberly Lane (Parcel Identification Number 3229-36-9052-0000) from R-12, Residential to R-7 (CZ) Residential District Conditional Zoning for a multifamily project containing 30 3-bedroom townhomes.

B. Special Use Permit: Penderline, LLC

Consideration of a special use permit request for multifamily residential in an R-7(CZ), Residential Conditional Zoning District for 30 3-bedroom townhomes located on Timberly Lane (PIN: 3229-36-9052-0000).

I. Resolution 2024-07 Special Use Permit

Resolution for a Special Use Permit for property located on North Timberly Lane (Parcel ID: 3229-36-9052-0000) to allow a multifamily project containing 30 3-bedroom townhomes in the R-7 (CZ), Residential District Conditional Zoning.

C. Special Use Permit: Pender County Law Enforcement Center

Consideration of a special use permit request for the Pender County Law Enforcement Center for a detention facility and sheriff's office located on Old Savannah Road (PIN: 3219-87-6937-0000).

I. Resolution 2024-08 Special Use Permit

Resolution for a Special Use Permit for property located on Old Savannah Road South (Parcel ID: 3219-87-6937-0000) to allow the Pender County Law Enforcement Center project which includes a detention center (jail) in the RA, Rural Agricultural Zoning District.

D. Text Amendment Request

Consideration of a text amendment to the Unified Development Ordinance by staff to amend sections 8.14 Table of Permitted Uses, Special Uses and Special Requirements, 8.15 Use Standards, 8.16 Regulations for Special Uses, and 17.2 Definitions.

I. Resolution 2024-09 Statement of Consistency

Adopting a statement of consistency regarding text amendments of the Town of Burgaw Unified Development Ordinance requested by staff of the

Town of Burgaw to amend sections 8.14 Table of Permitted Uses, Special Uses and Special Requirements, 8.15 Use Standards, 8.16 Regulations for Special Uses, and 17.2 Definitions.

II. Ordinance 2024-08 Text Amendment

A text change amendment to the Town of Burgaw Unified Development Ordinance requested by staff of the Town of Burgaw to amend sections 8.14 Table of Permitted Uses, Special Uses and Special Requirements, 8.15 Use Standards, 8.16 Regulations for Special Uses, and 17.2 Definitions.

10. Items from Manager

A. Public Safety Radio Replacement Project

B. Update on current town projects

11. Items from Attorney

12. Items from Mayor and Board of Commissioners

13. Closed Session

A. Pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

14. Adjournment