

**TOWN OF BURGAW BOARD OF COMMISSIONERS
REGULAR MEETING**

DATE: May 10, 2022
TIME: 4:30 PM
PLACE: Historic Train Depot, 115 S Dickerson Street
BOARD MEMBERS PRESENT: Mayor G. Olivia Dawson
Mayor Pro-tem Wilfred Robbins
Commissioners Vernon Harrell, Bill George, and James Malloy
Commissioner Jan Dawson – listening by phone
STAFF PRESENT: James Gantt, Town Manager
Kimberly Rivenbark, Deputy Town Clerk
Zachary Rivenbark, Town Attorney
Wendy Pope, Finance Officer
Tiffany Byrd, Deputy Finance Officer
Jessica Gray, Permitting Technician
Louis Hesse, Building Inspector
Jim Hock, Chief of Police
Jim Taylor, Fire Chief
Cody Suggs, Parks & Recreation Director
MEDIA PRESENT: None
INVOCATION: Nick Smith
PLEDGE OF ALLEGIANCE: All

The meeting was called to order by Mayor Dawson at 4:32 PM and the invocation was led by Pastor Nick Smith.

Approval of Agenda

Mayor Dawson requested the removal of Item 8, Kiwanis Club of Burgaw, from the agenda. Commissioner Harrell made a motion to approve the agenda as amended. The motion was seconded by Commissioner Robbins and carried by unanimous vote.

Approval of Consent Agenda

Commissioner Harrell made a motion to approve the consent agenda as presented. The motion was seconded by Commissioner Robbins and carried by unanimous vote. *Ordinances/resolution on file in the Clerk's office.*

- A. Approval of the February 15-16, 2022 Special Meeting Minutes
- B. Ordinance 2022-14 Grant Project Ordinance for the Town of Burgaw American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds
- C. Resolution 2022-13 Consideration of a resolution amending the Town of Burgaw's Personnel Policy
- D. Ordinance 2022-15 Amending the FY 2021-2022 budget to add the newly created Assistant Town Manager position to the pay classification plan

SPECIAL PRESENTATIONS/REQUESTS

Proclamation for National Skilled Nursing Care Week 2022

Mayor Dawson read the following Proclamation.

National Skilled Nursing Care Week 2022

WHEREAS, all citizens are affected by our nation's rising demand for quality long-term health care services; and

WHEREAS, we salute our State's citizens now residing in nursing facilities, many of whom planted the seeds that made North Carolina grow and prosper; and

WHEREAS, nursing facilities provide caring and supportive services that make quality of life possible for our loved ones; and

WHEREAS, member facilities of the American Health Care Association and the North Carolina Health Care Facilities Association are providing a host of activities in celebration of National Skilled Nursing Care Week, May 8th through 13th, 2022; and

WHEREAS, the theme for this year's celebration is "Creating and Nurturing Connections" demonstrating the ongoing contribution quality care makes in the lives of the senior Americans living in the nursing facilities;

NOW THEREFORE, I, Olivia Dawson, Mayor of Burgaw, North Carolina do hereby proclaim May 8th through 13th, 2022 as "Skilled Nursing Care Week" and encourage all citizens to honor and serve the individuals who laid the foundations of our county by participating in this year's Nursing Care Week at one of our county's nursing facilities, The Laurels of Pender.

Skilled nursing care centers and their staff provide an incredible and steadfast commitment to a high-level of quality care and quality of life for their residents. This has never been more evident than these last two years during the pandemic. In addition to protecting and caring for their residents around the clock during a time of limited visitation and social distancing, staff, stepped in and served as family members and friends to ensure residents have the essential social connections they needed.

The 2022 theme celebrates the essential role that skilled nursing care centers and staff play in creating and nurturing connections for their residents.

WITNESS MY HAND AND SEAL, this tenth day of May, 2022.

NC Blueberry Festival

Jaleise Blackburn, NC Blueberry Festival Director, requested the additional street closure of Wright Street, from Satchwell Street to Williams Street to be closed Saturday during the day from 7am to 4pm for the car show. Ms. Blackburn stated the Festival spoke with 7 of the 10 residents on that street and received a mixed response regarding the closure. Ms. Blackburn further stated that driveways will not be blocked during the festival and residents will be able to enter and exit along Wright Street and Williams Street. Chief Hock requested the NC Blueberry Festival to keep the cross streets of Hayes and Satchwell open in order to get from the east side to the west side of town and to allow traffic exiting Wright Street. Chief Hock further stated that the Burgaw Police Department will only be able to provide an officer up to Wright and Satchwell streets due to personnel constraints. Following a brief discussion by the board, Commissioner Robbins made a motion to approve the street closure as discussed and further requested that the NC Blueberry Festival provide those residents with an emergency contact phone number, Burgaw Police Department and NC Blueberry Festival, so they may contact them if they need to get out. The motion was seconded by Commissioner Malloy. Motion carried unanimously.

Burgaw Tourism Development Authority

Myra McDuffie, Burgaw Tourism Development Authority Member, requested the Board of Commissioners help cover the cost of the Fiscal Year 2022-2023 Audit Fee of \$2,150.00. Commissioner George made a motion for the Burgaw Tourism Development Authority Audit Fee of \$2,150 be paid for by the Town of Burgaw. The motion was seconded by Commissioner Malloy. Motion carried unanimously.

Burgaw Beautification Committee

Meg Smith, Burgaw Beautification Committee Vice Chair, requested funds from the Downtown Revitalization Fund to replace the wooden benches and trashcans located in the downtown area. The committee has looked at metal benches and matching trash cans and are requesting the purchase of 15 eight-foot benches and trash cans totaling approximately \$30,000. Plaques will also be purchased for the memorial benches that are being replaced. Following a brief discussion by the board, Commissioner Robbins made a motion to move forward with the purchase of 15 eight-foot metal benches and 15 matching metal trashcans. The motion was seconded by Commissioner Harrell. Motion carried unanimously.

ITEMS FROM THE ATTORNEY

Attorney Rivenbark informed the board that he had nothing at this time.

ITEMS FROM THE MANAGER

Resolution 2022-14 Requestion the services of the NC Main Street and Rural Planning Center for the Town of Burgaw.

Mr. Gantt informed the Board that the first meeting was today regarding the Town's Economic Development Plan. They are requesting the Town pass a Resolution for that project. Following a brief discussion, Commissioner Harrell made a motion to approve Resolution 2022-14. The motion was seconded by Commissioner Malloy. Motion carried unanimously.

RESOLUTION 2022-14

Resolution Requesting the Services of the NC Main Street and Rural Planning Center For the Town of Burgaw

WHEREAS the Burgaw Town Council wishes to participate in a two-day community economic development assessment; and

WHEREAS the Burgaw Town Council would like assistance with this project from the NC Main Street and Rural Planning Center; and

WHEREAS the NC Main Street and Rural Planning Center and the Town of Burgaw have reached an agreement on the work to be performed;

NOW THEREFORE BE IT RESOLVED that the Town of Burgaw hereby request the NC Main Street and Rural Planning Center to assist the Town with a community economic development assessment and are committed to the implementation of this project when the work is completed.

Duly adopted by the Burgaw Town Council on May 10, 2022.

Update on current town projects

Economic Development Plan – Mr. Gantt stated that Amy Suggs met with the Town today. She is looking at all areas of the Town. The next meeting is scheduled for June 7, 2022 and will be doing a SWAT Analysis. This plan will assist with obtaining grants and is being provided by NC Department of Commerce at no cost.

Enterprise Leasing – Mr. Gantt stated that two of the prior leased vehicles were sold for a profit and in return, reduced the monthly payments on the newly purchased vehicles. Sale of these two vehicles are saving roughly \$10,000 in yearly payments. Two other vehicles are in the process of being sold now.

Emergency Watershed Protection Program – Mr. Gantt met with the engineers this week regarding the final design and materials for the bank stabilization project. The quotes for the original material the designers were wanting to use came back a lot higher than the State and USDA has awarded the Town in grant funding. The designers are now proposing a new material in hopes the price comes back within the grant amount. If the new bid goes above the grant, USDA could award additional funds or the Town would have to consider contributing funds. Commissioner Harrell requested to review the plans for the project.

Basketball and Volleyball Courts – Mr. Gantt stated that Cape Fear Community College is not in favor of giving an easement for the proposed basketball and volleyball courts. They prefer a minimal cost lease with a 5-year renewable term. Following a brief discussion, Commissioner Robbins made a motion to proceed with the basketball and volleyball project and allow for the Town Manager to sign the lease agreement. The motion was seconded by Commissioner Harrell. Motion carried unanimously.

EMS Building – Mr. Gantt advised that he met with the contractor today. The contractor has been researching a new way to connect the brick to the building. This new plan will help with cost reduction and Sam Guidry will be working to approve this week and the Town should be able to sign contracts and begin work soon.

Tractor Trailer Parking on Dickerson Street – Mr. Gantt advised there is nothing in the Town's current regulations to prohibit this activity on the road. Following a brief discussion, Commissioner Harrell questioned if the Town could offer the Railroad Right-of-Way as an alternative to on-street parking. Mr. Gantt stated he would be in contact with NCDOT Rail Division to inquire as to allowing truck parking.

Budget – Mr. Gantt stated he sent the Board a Rough Salary Study in the Weekly Update comparing Burgaw salaries with those of other jurisdictions of similar population. Mr. Gantt further stated that one of the questions regarding salaries involved those lower salaried employees, mainly Public Works. In looking at what other towns are doing, he proposed an alternate plan of giving a staggered Cost of Living increase so the lower salaried employees, grades 3 through 17, would receive an 8% increase, grades 18 through 24 would receive a 7% increase, and grades above 25 would receive 6%. He stated that this plan allows for the Pay Classification Plan to remain intact and not have grades skip above other grades and still helps account for the increased cost of the economy in general as well as the cost of family insurance plans. Mr. Gantt stated that with the proposed changes, the budget is balanced. Commissioner Malloy stated that he felt the salaries for Water & Sewer Maintenance Worker and Recreation Coordinator seems to be out of whack. Commissioner Malloy stated that Public Works employees are just as important as the Police Department and Fire Department. He further stated that our competition is Pender County and we are a training ground. Mr. Gantt explained that the maximum salary is 40% higher than the minimum salary. When employees are hired, new employees are not always started at the minimum salary. Those with training and experience can be started higher in the pay scale or as employees get training, additional dollar amount or percentage can be given. Commissioner Harrell stated that the board had discussed splitting the Cost of Living and readdressing it in December. Mr. Gantt stated that it was discussed for an additional 2% possibly given in December but he has a concern that Pender County has proposed a 5% COLA as well as Wallace has already given a 5% increase. Mr. Gantt expressed concern that if Burgaw does not go up, the Town will lose employees. Commissioner Harrell questioned if any of the other municipalities paid their employees bonuses for work during COVID. Commissioner Robbins stated no. Mr. Gantt stated that he would provide a list of jurisdictions who paid bonuses for work during COVID. Commissioner Harrell requested that Mr. Gantt provide a list of jurisdictions that paid COVID bonuses and what the budget would look like if the COLA was split and readdressed in December as well as addressing Commissioner Malloy's concerns with Public Works salaries. Mr. Gantt reminded the Board that the COVID bonus was a one-time bonus that did not affect employee salaries and that the budget is scheduled for adoption June 7, 2022 but there may be a need to call a Special Meeting later in June to adopt.

Next Meeting – Mr. Gantt announced that the next board meeting will be June 7, 2022, rescheduled from June 14, 2022.

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

Commissioner Harrell thanked Public Works for their work and care of the cemetery.

Commissioner Harrell questioned if it is possible to get a 13th month on the water usage chart on the water bills and in addition, wanted to know if the other side of the water bill could be used to publicize. Mr. Gantt stated that town policy will be printed on the back side soon, but inserts can be placed in the water bills.

Commissioner Robbins stated the boards on the bridge on South Cowan are warping. Mr. Moore stated that the board that was put down was green and it has dried and warped. Mr. Moore will take a look at it.

Commissioner Robbins stated that he received a call regarding debris on the west side of Johnson Street as you are going back towards Hwy 53. He asked that the street sweeper clean the street in that area.

Commissioner Robbins requested that the Board review the abandoned car issue in the Town that may be creating a nuisance in the neighborhoods. Mr. Gantt stated that State Law prohibits regulating unless it is less than \$500, wrecked or dismantled, and it can not be propelled as it was designed. State law limits what the town can do unless

it is a big safety hazard. Commissioner Robbins requested a review of what the town can do in situations where there might be two to three cars parked that look bad and creating the deterioration of the neighborhood. Mr. Gantt stated it might take a law change in Raleigh to be able to address those situations. If the yard is grown up around a vehicle, that might qualify as a health and safety hazard, but if a car is parked with no tag and it is worth more than \$500.00, state law prohibits regulating. Attorney Rivenbark stated that the town should take a look at the definition of a junk yard in the ordinance and the possibility of expanding that definition.

Commissioner Malloy questioned the status of the house on North Wright Street. Mr. Hesse stated that the owner has received multiple letters. Mr. Hesse stated he tries to work with everyone but at this point, he is at a standstill.

BREAK: 5:39PM – 5:50PM

PUBLIC FORUM

John Westbrook – Stated he wanted to thank the town for creating the Beautification Committee. He also stated he was in the process of creating a plan for the Wright Street sidewalk between Fremont Street and Wilmington Street and meeting with the owners of those properties to present to the Beautification Committee. He also stated that he is appreciative of Mr. Suggs for communicating with him regarding the replacement of his memorial bench. He requested copies of the benches and trashcans being purchased so he may work it into his plan. He also requested public input regarding the NC Mainstreet program. Mr. Westbrook also requested the board speak with the truckers and receive input as to what their needs are and where they would like to park. Mr. Westbrook reminded the Board that he designed the plan for Burgaw Central Park on the right-of-way.

Daniel Wedlock – Stated he is having drainage issues during heavy rainstorms. NC DOT came and cleaned out the ditches, but his lot drains towards the canal through other privately owned lots. Mr. Wedlock stated he is looking for direction on how this drainage issue can be resolved. Mayor Dawson stated the town will take a look at the issue. Mr. Wedlock also asked the town to address a dead tree at the corner of Walmart's property that is dropping limbs on the public sidewalk. Attorney Rivenbark stated he will address this issue with Walmart.

Chiquitta Lesene – Requested fee waiver for Bishop Raeford Hankins Memorial Park for nutrition and diabetes prevention program on May 21, June 4, July 2, 16, and 30, and August 13 and 27, 2022 from 10AM to 12PM. Ms. Lesene also invited the Commissioners to join in the classes. Following a brief discussion, Commissioner Harrell made a motion to approve the fee waiver as requested. Commissioner Robbins seconded the motion. Motion carried unanimously.

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS - CONTINUED

Mayor Dawson stated that the Beautification Committee would like to add some wildflowers along the trail. Watering those areas will need to be addressed.

PUBLIC HEARING

Consideration of a Major Special Use Permit requested for one multi-family building containing four two-bedroom apartments to be located at 404 S. McRae Street on a 0.28 acre tract totally 12,258 sq. ft. The property is further identified as tax reference number 3229-21-7380-0000. *This public hearing is a continuation from the March 8, 2022 and April 12, 2022 regular Board of Commissioners meeting.*

Public Hearing reconvened at 6:10PM

Attorney Rivenbark – Madam Mayor, before we begin, give me those names that are signed, I think do I see here today that they have all been sworn so far.

Mayor Dawson – All we have is Mr. Smith

Attorney Rivenbark – Okay. Mr. Smith is sworn for his prior testimony.

Jessica Gray – Alright. Thank you. I am Jessica Gray representing the planning department for Ms. Correll. And this is the third time you all have seen this so I am just going to briefly, um, give a recap about this and uh, consideration of a major special use permit requested for one multi-family building containing four two-bedroom apartments to be located at 404 S McRae St. on a 0.28-acre tract totaling 12, 258 square feet. The property is further

identified as tax reference number 3229-21-7380-0000. The property owner, Andrew Smith, is requesting a major special use permit for this quadruplex. Um, it is in the R-7 zoning, the lot meets the size requirements in the UDO, um, in the Table of Permitted Uses this requires a major special use permit as well as a major special use permit to develop a Residential Planned Building Group. So, it's in the R-7 zoning district, it's also in the 2030 Comprehensive Land Use Plan map it is high density residential, and multi-family is one of the use recommendations for high density residential. Um, this is the Future Land Use Map that shows where it is in that high density. Um, that's the vacant lot that the quadruplex is proposed. That is the current zoning showing that it is in R-7. Um, this is the site plan proposal that was submitted. This is what, um, the quadruplex is intended to look like with the two stories, two story floor plans. And next I will let Mr. Smith go through his responses.

Andrew Smith – Thank you Jessica.

Attorney Rivenbark – And Mr. Smith, I would just remind you that you are under oath from your prior testimony.

Andrew Smith – Yes sir, absolutely. Thank you, guys. So yes, this is the third time here today. Sorry last month I, uh, had a family reunion, so forgive me I wasn't able to attend and thank you for hearing and passing that on, thank you for today. Uh, I think at this point I would like to believe that, you know, we've kinda gone over what is being proposed. Um, at the first meeting we had here was discussions from, you know, from individuals that said they ultimately thought that it would be negatively impactful for the environment of what was around it. Um, at that time, remember we left, I asked to table so that I could have someone come in, um, that obviously was licensed and could stamp something to state, uh, what they felt, you know, ultimately going to be the value of what would be presented for this project. I think you guys hopefully have that, um, you know, response that was given on that. I don't know if you have the ability to pull that up or not.

Attorney Rivenbark – They were given, the board was given hard copies of that.

Andrew Smith – Okay, cool. Yeah, so ultimately, I mean, that was the biggest concern, you know, from my understanding that was brought up and you guys asked for something that I would be willing to, you know, go out and try and obtain. This is a stamped certified, um, and states basically that it will be in harmony and not negatively impact cause if we, and kind of cohesive of what is existing there now, um, again the goal here is to bring residential, you know, rental units to town. I know that I have eight units in town now and they're all beyond rented and, uh, one vacant and ten people have inquired. I think there is a high need for rental properties in the area and we're here to help try bring housing to the town. Do you guys have any specific questions in regards to the build, or what I am proposing?

Commissioner Harrell – You answered all of those. Thank you.

Andrew Smith – Yeah, you know, I don't want to take a whole lot of you guy's time. Again I think you this is, you guys know what has been proposed there and I am happy to answer any additional questions.

Mayor Dawson – No additional questions from anyone? Okay, so do we have a motion to...

Attorney Rivenbark – At this point Madam Mayor, and you may have been getting ready to do that and I apologize for the interruption.

Mayor Dawson – It's okay

Attorney Rivenbark – You can close the Public Hearing.

Mayor Dawson – Close it, okay. So is there a motion to close the Public Hearing?

Commissioner Robbins – So moved.

Commissioner Harrell – Second.

Mayor Dawson – All in favor?

(All in favor, motion carried. Public Hearing closed at 6:16PM)

Mayor Dawson – Do we have a motion to move forward with this request?

Attorney Rivenbark – On this request, since it is a special use permit, we've got to read, uh, each criteria and we have a handout in front of you for reference and we have to have each commissioner vote individually aloud on each one of the four criteria and then a final yes or no and again each individual commissioner has to vote since it is a quasi-judicial hearing.

Mayor Dawson – Okay, so do I need to read?

Attorney Rivenbark – Yes Ma'am if you would read A, B, C, and D and then ask for each commissioner by name, yes or no.

Mayor Dawson – Do I need to read each of the paragraphs?

Attorney Rivenbark – No, just start with A, The location and character.

Mayor Dawson – Okay, Alright, A. The location and character of the special use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is located. The special use shall demonstrate conformance to the Land Use Plan or other plan in effect at the time and address impacts of the project.

Commissioner George – Yes

Commissioner Harrell – Yes

Commissioner Robbins – Yes, but I have an additional condition I would like to vote if this is the proper time to do it and that involves the landscaping. I am trying to remember, there was a particular type of conifer that was proposed as a screen.

Andrew Smith – Yes sir.

Commissioner Robbins – Could you bring that to our attention please.

Andrew Smith – Yes sir, um, give me one second here. We have, there are eight ten-foot cypress trees and hold on one second, let me find out where I put that on here, yup, and there's, so basically there's a five foot buffer required, there's no current trees on the property so the goal here is to create a big buffer obviously on three sides. There will be ten ten-foot Leyland Cypress trees and thirty eight-foot six-foot Thorney, forgive me how I say this, Elaeagnus shrubs.

Commissioner Robbins – Elaeagnus

Andrew Smith – Yes, sir.

Commissioner Robbins – Uh, I would like to propose you, uh, do away with the Leyland Cypress.

Andrew Smith – Yes sir.

Commissioner Robbins – And substitute a variety call Arborvitae Green Giant.

Andrew Smith – I am familiar.

Commissioner Robbins – Okay

Andrew Smith – That will be no problem whatsoever.

Commissioner Robbins – You ought to be able to find them just as easily.

Andrew Smith – Yes sir.

Commissioner Robbins – They will, they will form better and stay rooted better than the Leyland Cypress.

Andrew Smith – Okay.

Commissioner Robbins – Storms seem to wreak havoc on the Leyland Cypress.

Attorney Rivenbark – Mr. Smith, are you in agreement with that change?

Andrew Smith – Yes sir.

Mayor Dawson – Mr. Malloy?

Commissioner Malloy – Yes.

Attorney Rivenbark – Commissioner George and Harrell, is your vote still yes with the change from Mr. Robbins? For additional condition?

Commissioner Harrell – Yes

Commissioner George – Yes

Mayor Dawson – Item B. The use is allowed pursuant to this ordinance and meets all the required conditions and specifications including, without limitation, those set out in this Ordinance.

Commissioner George – Yeah

Commissioner Harrell – Yes

Commissioner Robbins – Yes

Commissioner Malloy – Yes

Mayor Dawson – Item C. The use of the property as proposed will not affect other adjoining or abutting property values.

Commissioner George – Yes

Commissioner Harrell – Yes

Commissioner Robbins – Yes

Commissioner Malloy – Yes

Mayor Dawson – Item D. The use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved.

Commissioner George – Yes

Commissioner Harrell – Yes

Commissioner Robbins – Yes

Commissioner Malloy – Yes

Mayor Dawson – The increase in vehicular traffic resulting from a proposed development would not pose a danger to public safety. Refer to Section 9.3 concerning the standards for Traffic Impact Studies.

Commissioner George – I got a question about that. Um, it's got four apartments in it? And, um, I think that normal procedure is two apartments can be (inaudible)

Andrew Smith – By code, on multi-family, is the requirement of one- and one-half units parking per unit. We are designing for two. So we are designing more than what the code requires.

Commissioner George – Okay, there was a statement made some, one of the procedures, an apartment had, uh, a party, what did they do with the cars that's going that's parking going to the party? Blocking a residence from coming into their parking place.

Andrew Smith – I can't answer that question, but maybe the Chief back there can probably answer if he...

Commissioner George – You know it's to code requirements too, it's in compliance with the code.

Commissioner Robbins – If you're hindering somebody's getting out. You can't do that. I don't think.

Commissioner George – But, but I'm just thinking that if they have an overage of parking over there, they're going to be parking everywhere. This won't be, you know what I'm talking about?

Commissioner Harrell – I do, but that's not covered by the code.

Commissioner George – That's what I'm saying. I vote yes, yes.

Commissioner Harrell – Yes

Commissioner Robbins – Yes

Commissioner Malloy – Yes

Attorney Rivenbark – Madam Mayor there's one more not listed, if you don't mind, I'll just state it and we will vote the same way.

Mayor Dawson – Okay.

Attorney Rivenbark – And this would be that the Board is voting in the affirmative or negative overall to allow this project as presented with the one additional condition accepted by the property owner as proposed by Mr. Robbins. Each member will vote yes or no to approve the project overall.

Commissioner George – Yes

Commissioner Harrell – Yes

Commissioner Robbins – Yes, but understand you're moving, you're building something in an established neighborhood, and all we want and all we ask of you if that you make it look nice.

Andrew Smith – Yes sir.

Commissioner Robbins – That's it. So I'll vote yes.

Commissioner Malloy – Uh, the only thing I ask of you is please be conscious of vehicle traffic.

Andrew Smith – Yes sir.

Commissioner Malloy – I vote yes.

Attorney Rivenbark – It passes

Mayor Dawson – Thank you

Andrew Smith – Thank you guys for your time.

ADJOURNMENT

With no further business, Commissioner Harrell made a motion to adjourn. The motion was seconded by Commissioner Malloy and carried by unanimous vote.

The meeting adjourned at 6:24 PM.

G. Olivia Dawson, Mayor

Attest: _____
Kimberly Rivenbark, Deputy Town Clerk