



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
November 9, 2021 at 4:30 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the October 12, 2021 Regular Meeting Minutes
 - B. Approval of the 2021-2022 Tree Program Annual Work Plan

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

DEPARTMENTAL ITEM

Parks, Recreation & Tourism Department – Cody Suggs, Director

6. Update on Christmas events and street closure requests
7. Adopt-A-Tree Program
8. Feast Down East Contract Renewal
9. Discussion regarding the collection of fees for town events at the Burgaw Community House

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

10. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

11. American Rescue Plan Act Budget Discussion
12. Update on current town projects
13. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

14. Pender County Municipal Association Business Meeting and Dinner Discussion
15. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

16. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

PUBLIC HEARINGS – Andrea Correll, Planning Director

Public Hearing #1 – Continuation from October 12, 2021

17. Consideration of a Major Special Use Permit for a Bed and Breakfast Inn and an Event Venue with Outdoor Use in the B-1 (Central Business District) to be located in the former Black's Hotel on a 0.25 acre tract at 214 S. Dickerson Street. The property is further identified as tax reference number 3229-32-1278-0000.

Public Hearing #2 – Continuation from October 12, 2021

18. Consideration of an amendment to the official Town of Burgaw Zoning Map to rezone two tracts of land totaling +/- 16 acres located along Front Street on the west side of the street below Progress Drive Extension from RA(Residential Agricultural) to I-1 (Light Industrial). The properties are further identified as tax reference numbers 3228-47-1434-0000 and a portion of 3228-37-0868-0000.
19. Resolution 2021-22 Adopting a statement regarding the consistency of the Project Fresh that the requested map amendment to the official Town of Burgaw Zoning Map to rezone +/- 16 acres of land to I-1 (Light Industrial) is consistent with the Burgaw 2030 Comprehensive Land Use Plan.
20. Ordinance 2021-27 Approving an amendment to the Town of Burgaw Zoning Map rezoning two tracts of land totaling +/- 16 acres located along Front Street on the west side of the street below Progress Drive Extension from RA (Residential Agricultural) to I-1 (Light Industrial). The properties are further identified as tax reference numbers 3228-47-1434-0000 and a portion of 3228-37-0868-0000.

Public Hearing #3

21. Consideration of a text amendment to the Unified Development Ordinance requested by staff, to amend Section 8.14: Table of Permitted Uses, Special Uses and Special Requirements to allow the Sheriff's Department, County Offices and a Magistrate's Office in the RA Zoning District as well as amending Courts to be a standalone use in the B-1 Zoning District.
22. Resolution 2021-24 Adopting a statement of consistency regarding text amendments of the Town of Burgaw Unified Development Ordinance to Section 8.14 requested by staff to allow the Sheriff's Department and County offices, as well as allowing Magistrate's offices in the RA zoning district as well as amending courts to be a standalone use in the B-1 district.
23. Ordinance 2021-29 Approving a requested text change amendment of the Town of Burgaw Unified Development Ordinance to Section 8.14 requested by staff to allow the Sheriff's Department and County offices, as well as allowing Magistrate's offices in the RA zoning district as well as amending courts to be a standalone use in the B-1 district.

24. **CLOSED SESSION** – pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege

25. **ADJOURNMENT**