



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
September 14, 2021 at 4:30 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the August 10, 2021 Regular Meeting Minutes
 - B. Approval of the August 10, 2021 Closed Session Minutes
 - C. Ordinance 2021-23 Amending the FY 2021-2022 budget for the purchase of t-shirts for all members of the Burgaw Fire Department

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Pender High School – Request for street closure for Homecoming Parade
7. NC Blueberry Festival – *Jaliese Redman, Executive Director*

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

8. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

9. Resolution 2021-17 Intent to request state grant assistance from the Drinking Water State Revolving Fund for the town's Water Distribution System Rehabilitation Project
10. Resolution 2021-18 Intent to request state grant assistance from the Clean Water State Revolving Fund for the town's Wastewater Infrastructure Rehabilitation & Improvements Project
11. Update on current town projects
12. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

13. Resolution 2021-19 Encouraging Town of Burgaw and Pender County citizens to become vaccinated in efforts to minimize the spread of the COVID-19 Disease
14. Consideration of appointing two (2) members to the Tourism Development Authority
15. Discussion regarding benches around town
16. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

17. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

PUBLIC HEARING – Andrea Correll, Planning Director

Public Hearing #1

18. Consideration of a text amendment of the Town of Burgaw Unified Development Ordinance requested by staff to enable a manufacturing complex by amending Section 8.14: Table of Permitted Uses, Special Uses and Special requirements, Section 8.15: Use Standards, Section 8.16: Regulations for Special Uses, Section 17.2: Definitions, and to allow the use of internal LED and LCD lights for signs by amending Section 9.26.6 Sign Standards (B) Illumination (3). Clean up items to revise any cross references referring to Conditional Use to Special Use, amending all Bufferyards references from roman numerals to alphabetical references and Section 8.16: Regulations for Special Uses, Dwelling, Multi-Family deleting the cross reference to Article 16, Chapter V.
19. Resolution 2021-20 Adopting a statement of consistency regarding the above referenced text change amendments.
20. Ordinance 2021-24 Approval of the above referenced text change amendments.
21. **CLOSED SESSION** – pursuant NC GS 143-318.11(a)(6) Personnel
22. **ADJOURNMENT**