



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
August 10, 2021 at 4:30 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the June 8, 2021 Regular Meeting Minutes
 - B. Approval of the June 8, 2021 Closed Session Minutes
 - C. Approval of the July 13, 2021 Regular Meeting Minutes
 - D. Approval of the July 13, 2021 Closed Session Minutes
 - E. Resolution 2021-13 Amending the Town of Burgaw Tourism Development Authority Membership
 - F. Resolution 2021-14 Approving use of the Burgaw Cemetery outside of normal operating hours for the annual Ghost Walk event by Pender County Tourism
 - G. Ordinance 2021-15 Amending the FY 2021-2022 budget for the purchase of TDA “Welcome” banners, hardware and the rental of the lift for installation of banners
 - H. Ordinance 2021-16 Amending the FY 2021-2022 budget to recognize insurance proceeds from lightning damage to pump station #2 HVAC system
 - I. Ordinance 2021-17 Amending the FY 2021-2022 budget for the payment of easement rights
 - J. Ordinance 2021-18 Amending the FY 2021-2022 budget to increase Police Department Salaries
 - K. Ordinance 2021-19 Amending the FY 2021-2022 Pay Classification Plan

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Recognition of resigning Planning Board member William Smith
7. Proclamation honoring the Burgaw Majors All-Star Team
8. Proclamation declaring September 18, 2021 as Cape Fear Community College Day
9. 2021 Ghost Walk request – Stephanie Key, Pender County Tourism

DEPARTMENTAL ITEM

Parks, Recreation & Tourism Department – Cody Suggs, Director

10. Christmas on the Square event - Update

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

11. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

12. Update on current town projects
13. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

14. Consideration of appointing two (2) members to the Tourism Development Authority
15. Discussion regarding benches around town
16. Discussion regarding the 2021 Pender County Municipal Association Meeting & Dinner
17. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

18. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

PUBLIC HEARINGS – Andrea Correll, Planning Director

Public Hearing #1

19. Consideration of a requested text amendment by Tulani Lyon to enable the keeping of Chickens including staff suggested changes to the Municipal Code Section 4-7 and UDO text amendments to Sections 8.14 Table of Permitted and Special Uses, 8.15 Use Standards and 17.2 Definitions.
20. Resolution 2021-15 Adopting a statement of consistency regarding a requested text change amendments of the Town of Burgaw Unified Development Ordinance to enable the keeping of five (5) hens in the R-20 and R-12 residential zoning districts for the non-commercial raising of chickens.
21. Ordinance 2021-20 Approval of requested text change amendments of the Town of Burgaw Unified Development Ordinance to enable the keeping of five (5) hens in the R-20 and R-12 residential zoning districts for the non-commercial raising of chickens.
22. Ordinance 2021-21 Approval of requested amendment to the Town of Burgaw Code of Ordinances to add Section 4-7 to Chapter 4-Animals and Fowl.

Public Hearing #2

23. Consideration of a UDO text amendment Section 8.13 footnote 7 to resolve a conflict in the accessory structure location referenced in Section 8.15: Use Standards, Accessory Structure/Building. (RA, R-20, R-12, R-7, R-7MH, PUD, O&I, B-1, B-2, I-1, I-2)
24. Resolution 2021-16 Adopting a statement of consistency regarding requested text change amendment of the Town of Burgaw Unified Development Ordinance to resolve a conflict in the accessory structure location carried over from the previous Unified Development Ordinance
25. Ordinance 2021-22 Approval of a requested text change amendment of the Town of Burgaw Unified Development Ordinance to resolve a conflict in the accessory structure location carried over from the previous Unified Development Ordinance
26. **CLOSED SESSION** – pursuant to NC GS 143-318.11(a)(3) Attorney/Client Privilege and NC GS 143-318.11(a)(6) Personnel
27. **ADJOURNMENT**