



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
June 8, 2021 at 4:30 PM
Public attendance also available by phone at 1.910.705.3534 (enter ID 159400681#)

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the April 27, 2021 Special Meeting Minutes
 - B. Approval of the May 11, 2021 Regular Meeting Minutes

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. NC Blueberry Festival Association – *Doug Krynicki, Chair*

DEPARTMENTAL ITEM

Parks, Recreation & Tourism Department – *Cody Suggs, Director*

7. Adopt-A-Park Program Updates

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

8. To be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

9. Resolution 2021-07 Support Project R-5701 for traffic signal installation and intersection improvements along NC Highway 53 and US Highway 117 Business in the Town of Burgaw
10. Update on current town projects
11. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

- 12. Parks & Recreation Advisory Committee Reappointments
- 13. Police Advisory Board Member Appointments
- 14. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

- 15. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS

Public Hearing #1 – James Gantt, Town Manager

- 16. Consideration of adoption of the FY 2021-2022 Budget for the Town of Burgaw
- 17. Ordinance 2021-11 Adoption of the FY 2021-2022 Budget for the Town of Burgaw

Public Hearing #2 – Andrea Correll, Planning Director

- 18. Consideration of a UDO text amendment to *Section 9.3.3 Applicability* to amend the criteria for traffic impact studies to include, "In the downtown B-1 Zoning District where the infrastructure is already established a traffic impact analysis may be waived by the Town Manager and not required."
- 19. Resolution 2021-08 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance clarifying traffic impact studies in the downtown B-1 zoning district may be waived by the Town Manager where the infrastructure is already established.
- 20. Ordinance 2021-12 Approving a requested text change amendment of the Town of Burgaw Unified Development Ordinance clarifying traffic impact studies in the downtown B-1 zoning district may be waived by the Town Manager where the infrastructure is already established.

Public Hearing #3 – Andrea Correll, Planning Director

- 21. Consideration of a Major Special Use Permit by Burgaw Now to allow a new brewery and restaurant to be located in the existing structure located at 103 S. Wright Street with outdoor seating for the new brewery/restaurant to be located in the open area at 105 S. Wright Street.

- 22. **CLOSED SESSION** – *if applicable*

- 23. **ADJOURNMENT**