



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
December 8, 2020 at 4:00 PM
Public attendance also available by phone at 1.910.705.3534 (enter ID 159400681#)

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation - Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the October 15, 2020 Special Meeting Minutes
 - B. Approval of the October 28, 2020 Special Meeting Minutes
 - C. Approval of the November 10, 2020 Regular Meeting Minutes
 - D. Ordinance 2020-27 Amending the FY 20-21 budget to increase revenues and expenditures related to Disaster Recovery expenses

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

DEPARTMENTAL ITEMS

Parks & Recreation Department – Cody Suggs, Director

6. Ordinance 2020-28 Amending the Town of Burgaw Code of Ordinances, Article IV, Division 2, Section 2-213, Parks & Recreation Advisory Board

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

7. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

8. Discussion regarding the security deposit amount for the Burgaw Community House
9. Update on Current Town Projects
10. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

11. Resolution 2020-20 Approval of the 2021 Board of Commissioners regular meeting schedule
12. Appointment of the Cape Fear Council of Governments member and alternate for year 2021
13. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

14. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone/online, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS – Andrea Correll, Planning Director

Public Hearing #1

15. Consideration of a Unified Development Ordinance Text Amendment recommended by the Planning Board on November 19, 2020, requested by Little Town Learning Center owner Angela Beacham to amend Section 8-2: The Table of Permitted Uses to enable Daycare as a permitted use in the B-1 Zoning District.
16. Resolution 2020-21 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance to enable a day care center as a permitted use in the B-1 zoning district.
17. Ordinance 2020-29 A requested text change amendment of the Town of Burgaw Unified Development Ordinance to enable a day care center as a permitted use in the B-1 zoning district.

Public Hearing #2

18. Consideration of a major subdivision preliminary plat application for Section 1 of Stapleton Place Subdivision, a 15.2-acre tract containing twenty-six lots located across the street from Linda Lane, off of NC Hwy 117, zoned R-7 –CZ1 and further identified as part of parcel identification number 3239-01-1907-0000. The Planning Board recommended approval of the request on November 19, 2020. The request is to develop twenty-six single-family lots. The Burgaw Town Board of Commissioners will render a quasi-judicial decision whether to approve or deny the preliminary plat based on the requirements of the Town Unified Development Ordinance and evidence presented at the hearing.

Public Hearing #3

19. Consideration of a preliminary plat for Section 2 of Stapleton Place Subdivision, a 49.63-acre tract containing one hundred and two lots located across the street from Linda Lane, off of NC Hwy 117, zoned R-7 –CZ1 and further identified as part of parcel identification number 3239-01-1907-0000. The Planning Board recommended approval of the request on November 19, 2020. The Burgaw Town Board of Commissioners will render a quasi-judicial decision whether to approve or deny the preliminary plat based on the requirements of the Town Unified Development Ordinance and evidence presented at the hearing.

20. **CLOSED SESSION** – pursuant to NC G.S. 143-318.11(a)(6) Personnel

21. **ADJOURNMENT**