



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
November 10, 2020 at 4:00 PM
Public attendance also available by phone at 1.910.705.3534 (enter ID 159400681#)

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the October 13, 2020 Regular Meeting Minutes
 - B. Approval of the October 13, 2020 Closed Session Minutes
 - C. Approval of the 2020-2021 Tree Program Annual Work Plan

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS/PRESENTATIONS

6. Burgaw Christmas Parade Street Closure Request – Arwyn Smith, Chamber of Commerce

DEPARTMENTAL ITEMS

Parks & Recreation Department – Cody Suggs, Director

7. Wilmington Railroad Museum Boxcar – Discussion
8. Update on Holiday Events and request of street closure

Finance Department – Wendy Pope, Finance Officer

9. Resolution 2020-19 Adopting Ten Year 2021-2030 Capital Improvements Plan

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

10. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

11. Update on Current Town Projects
12. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

13. Discussion on the 2021 Annual Pender County Municipal Association Business Meeting & Dinner to be hosted by the Town of Burgaw
14. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

15. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone/online, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS

Public Hearing #1 – James Gantt, Town Manager

16. Consideration of the Town applying for FY2020 CDBG funding for the replacement of aging sewer lines
17. Resolution 2020-16 Approving the request of grant assistance for the replacement of aging sewer lines

Public Hearing #2 – James Gantt, Town Manager

18. Consideration of a Local Matching Incentive for Project Bird in the amount of \$33,750 which will be paid on a reimbursement basis over a five-year period

Public Hearing #3 – Andrea Correll, Planning Director

19. Consideration of Unified Development Ordinance Text Amendment recommended by the Planning Board on October 15, 2020 requested by the Burtons to enable the keeping of horses in the R-20 Zoning District on tracts of land five acres or larger. The request would amend sections 6-2 Definitions, 8-2 Table of Permitted Uses and 8-4 Use Standards.
20. Resolution 2020-17 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance to enable the keeping of horses in the R-20 and RA zoning districts.
21. Ordinance 2020-25 Approving a requested text change amendment of the Town of Burgaw Unified Development Ordinance to enable the keeping of horses in the R-20 and RA zoning districts.

Public Hearing #4 – Andrea Correll, Planning Director

22. Consideration of Unified Development Ordinance Text Amendment recommended by the Planning Board on October 15, 2020 requested by Robert Kenan, Attorney at Law on behalf of the Pender County ABC Board to enable a warehouse along with retail and office space at the new ABC site in Burgaw. The request would amend section 8-2 Table of Permitted Uses.

23. Resolution 2020-18 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance to enable the addition of an “Alcoholic Beverage Control Warehousing” as a permitted use in B-2.
24. Ordinance 2020-26 Approving a requested text amendment of the Town of Burgaw Unified Development Ordinance to enable the addition of an “Alcoholic Beverage Control Warehousing” as a permitted use in B-2.
25. **CLOSED SESSION** – *if applicable*
26. **ADJOURNMENT**