



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
September 8, 2020 at 4:00 PM

Public attendance also available by phone/online
Phone: 1.646.307.1990 (enter ID 313-189-029 #) or Online: join.me/313-189-029

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the July 14, 2020 Regular Meeting Minutes
 - B. Approval of the July 14, 2020 Closed Session Minutes
 - C. Approval of the August 11, 2020 Regular Meeting Minutes
 - D. Resolution 2020-12 Amending the Personnel Policy regarding Pay Under State of Emergency

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS/PRESENTATIONS

6. Recognition of Resigning Planning & Zoning Board Member Louis Davis
7. Road maintenance and drainage issues at Village on Eighteen – *Residents of Village on Eighteen*

DEPARTMENTAL ITEMS

Parks & Recreation Department – Cody Suggs, Parks & Recreation Director

8. Christmas Wreaths - Discussion

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

9. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

10. Resolution 2020-13 Approving the request of state grant assistance regarding asset inventory and assessment on the wastewater collection system

11. Food Trucks – Update
12. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

13. Discussion of scheduling a joint meeting with the Planning & Zoning Board
14. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

15. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone/online, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS – Andrea Correll, Planning Director

Public Hearing #1

16. Consideration of Unified Development Ordinance Text Amendments recommended by the Planning Board on July 16, 2020 clarifying mixed use buildings downtown; defining mixed use and adding standards to enable the occasional residential unit downstairs in the B-1 Zoning District: Section 6-2: Definitions of Basic Terms; Section 16-13: Standards for Construction or Expansion in B-1 District.
17. Resolution 2020-14 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance clarifying mixed use buildings downtown; defining mixed use and adding standards to enable the occasional residential unit downstairs in the B-1 zoning district.
18. Ordinance 2020-21 A requested text change amendment of the Town of Burgaw Unified Development Ordinance clarifying mixed use buildings downtown; defining mixed use and adding standards to enable the occasional residential unit downstairs in the B-1 zoning district.

Public Hearing #2

19. Consideration of Unified Development Ordinance Text Amendments recommended by the Planning Board on August 20, 2020 amending Section 2-2(B) Planning Board Rules of Conduct subsection (a) adding following Robert's Rules of Order when necessary and re-lettering the subsection.
20. Resolution 2020-15 Adopting a statement of consistency regarding a requested text amendment of the Town of Burgaw Unified Development Ordinance; adopting Robert's Rules of Order for the Planning Board amending section 2-2 (B) (a) including re-lettering the subsection.
21. Ordinance 2020-22 A requested text amendment of the Town of Burgaw Unified Development Ordinance; adopting Robert's Rules of Order for the Planning Board amending section 2-2 (B) (a) including re-lettering the subsection.

22. **CLOSED SESSION** – Pursuant to NC GS 143-318.11(a)(6)Personnel

23. **ADJOURNMENT**