



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
August 11, 2020 at 4:00 PM

Public attendance also available by phone/online
Phone: 1.646.307.1990 (enter ID 215-470-148 #) or Online: join.me/215-470-148

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the June 9, 2020 Regular Meeting Minutes
 - B. Approval of the June 9, 2020 Closed Session Minutes
 - C. Ordinance 2020-16 Amending the FY 20-21 budget to provide funding for the design of a new wastewater pump station

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS/PRESENTATIONS

6. Courthouse Avenue Project Update – Gary Warner, WithersRavenel

DEPARTMENTAL ITEMS

Parks & Recreation Department – Cody Suggs, Director

7. Adopt-A-Park Program – Discussion
8. Ordinance 2020-17 Amending the Town of Burgaw Code of Ordinances, Article IV, Division 2, Section 2-213, Parks & Recreation Advisory Board

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

9. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

10. Food Trucks – Update
11. EMS Building Renovations – Update
12. Water line extension for WLS Properties - Discussion
13. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

14. To be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

15. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone/online, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS – Andrea Correll, Planning Director

Public Hearing #1

16. Consideration of Unified Development Ordinance Text Amendments recommended by the Planning Board on February 25, 2020 related to changes to the NC General Statutes amended in 2019:
 - Section 1-2: Authority (c),
 - Section 1-8: Fees,
 - Section 3-5: Amendments to the Unified Development Ordinance Official Zoning Map, C, H - K,
 - Section 3-12: Appeals A-C, O-X,
 - Section 3-19: Improvement Guarantees,
 - Section 3-24: Permit Choice,
 - Section 6-1: Definitions,
 - Section 9-4: Driveways,
 - Section 15-1: General,
 - Section 15-10: Other Requirements
17. Resolution 2020-09 Adopting a statement of consistency regarding a requested text change amendment of the Town of Burgaw Unified Development Ordinance required by 2019 legislation to the NC general statutes, including sections to be renumbered or re-lettered to enable those required changes in our regulations.
18. Ordinance 2020-18 Approving a text change amendment of the Town of Burgaw Unified Development Ordinance required by 2019 legislation to the NC general statutes, including sections to be renumbered or re-lettered to enable those required changes in our regulations.

Public Hearing #2

19. Consideration of Unified Development Ordinance Text Amendments recommended by the Planning Board on June 18, 2020 related to items, including renumbering and re-lettering sections, to complete mandated changes by the NC General Statutes amended in 2019, address temporary signage changes mandated by Supreme Court case Reed vs. Town of Gilbert Arizona, as well as amendments enabling disaster preparedness planning and disaster response:
 - Section 6-2: add definitions for disaster volunteer housing, emergency disaster housing, temporary housing unit and amend temporary structure

- Section 8-2: amend Table of Permitted Uses to include “D” temporary uses which are permitted in declared disaster.
 - Section 8-4: add use standards for disaster volunteer housing, and emergency/disaster relief housing
 - Section 10-2: B. add m. fence wrap display signage
 - Section 10-4: amend temporary sign standards to be content neutral
20. Resolution 2020-10 Adopting a statement of consistence regarding a requested text change amendment of the Town of Burgaw Unified Development Ordinance to add definitions and related text for disaster volunteer housing, emergency disaster housing, fence wrap display signage and on premise temporary sign standards.
21. Ordinance 2020-19 Approving a text change amendment of the Town of Burgaw Unified Development Ordinance to add definitions and related text for disaster volunteer housing, emergency disaster housing, fence wrap display signage and on premise temporary sign standards.

Public Hearing #3

22. Consideration of Unified Development Ordinance Text Amendments recommended by the Planning Board on July 16, 2020 related to utilities:
- Section 6-2: adding a definition for utilities, deleting the current definition for solar farm and adding a new definition
 - Section 8-2: Table of Permitted Uses deleting the word “public” in front of Electrical Utility Station or substation as well as utility works, shops or storage yards. Add electric power transmission and distribution only to the use table.
23. Resolution 2020-11 Adopting a statement of consistence regarding a requested text change amendment of the Town of Burgaw of Burgaw Unified Development Ordinance to add definitions for utilities, deleting the current for solar farm and adding a new definition and amending the Table of Permitted Uses; deleting “public” in front of “Electrical utility station or substation and utility works, shops or storage yards,” as well as adding “electric power transmission and distribution” to the use table.
24. Ordinance 2020-20 Approving a text change amendment of the Town of Burgaw of Burgaw Unified Development Ordinance to add definitions for utilities, deleting the current for solar farm and adding a new definition and amending the Table of Permitted Uses; deleting “public” in front of “Electrical utility station or substation and utility works, shops or storage yards,” as well as adding “electric power transmission and distribution” to the use table.
25. **CLOSED SESSION** – *if applicable*
26. **ADJOURNMENT**