



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
July 14, 2020 at 4:00 PM

Public attendance also available by phone/online
Phone: 1.202.602.1295 (enter ID 680-087-458 #) or Online: join.me/680-087-458

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**

A. Approval of the May 12, 2020 Special Meeting Minutes

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS/PRESENTATIONS

6. **USDA Rural Business Development Grant – Larry Sampson**
7. **Request for memorial plaque on the Veterans bench at the Burgaw Cemetery – Michael Raab**

DEPARTMENTAL ITEMS

Finance Department – Wendy Pope, Finance Officer

8. **Ordinance 2020-11 Amending the FY 20-21 budget to provide funding for payoff to First Bank**
9. **Ordinance 2020-12 Amending the FY 20-21 Schedule of Fees to reflect the addition of “Professional Engineering Review-Direct Cost Recovery”**

Parks & Recreation Department – Cody Suggs, Director

10. **Adopt-A-Park Program - Discussion**

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

11. **Easement Update**

12. Other items to be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

13. EMS Building Renovation Project Update
14. US Highway 117 Sewer Regional Pump Station & Force Main Project Update
15. CARES Act Discussion
16. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

17. Appointment of Planning & Zoning Board Members
18. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

19. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. For anyone in attendance by phone/online, speakers must state their name and address clearly when called upon. Remarks should be limited to three (3) minutes per speaker.

PUBLIC HEARINGS – Andrea Correll, Planning Director

Public Hearing #1 (A)

20. Consideration of an amendment to the official Town of Burgaw Zoning Map, rezoning a 13.2 acre portion of property located at 1406 Penderlea Highway from R-12 to RA. Mr. Richardson is requesting a rezoning from R-12 to RA for 13.2 acre portion of parcel 3219-75-1913-0000.
21. Resolution 2020-07 Adopting a statement regarding the consistency of the Richardson rezoning request with the Burgaw 2030 Comprehensive Land Use Plan.
22. Ordinance 2020-13 Approving an amendment to the Town of Burgaw zoning map rezoning a 13.2 acre portion of parcel 3219-75-1913-0000 located at 1406 Penderlea Highway from R-12 to RA.

Public Hearing #1 (B)

23. Request by William Delynn Richardson for a Conditional Use Permit to enable develop of a barn with conex boxes as part of the interior structure on a 13.2 acre portion of the property located at 1406 Penderlea Highway further identified as tax reference number 3219-75-1913-0000.

Public Hearing #2

24. Request by Burgaw Presbyterian Church for a Conditional Use Permit to enable development of a columbarium located accessory to the church at 204 E. Fremont Street further identified as tax reference number 3229-33-7372-0000.

Annexation Request

25. Clerk's Certification – Petition for Voluntary Annexation received from Myra and James F. McDuffie

Public Hearing #3

26. Request for Voluntary Annexation by Myra and James F. McDuffie for a one acre tract further identified as tax reference 3229-67-9814-0000 located east of NC Highway 53.
27. Ordinance 2020-14 Approving the amendment of the Town of Burgaw Zoning Map to reflect the annexation of a one acre tract further identified as tax reference 3229-67-9814-0000 located east of NC Highway 53.

Public Hearing #4

28. Request for a UDO text amendment by Clarence David Futch for a Country General Store in Light Industrial (I-1). The Definition of General Country Store added to Section 6-2 of the Unified Development Ordinance and amending Section 8-2: Table of Permitted Uses adding Country General Store in Light Industrial (I-1).
29. Resolution 2020-08 Adopting a statement regarding the consistency of the text amendment request for general country store with the Burgaw 2030 Comprehensive Land Use Plan.
30. Ordinance 2020-15 Approving a text change amendment to Article 6 – Adding a definition for general country store to section 6.2, section 8-2: Table of Permitted Uses adding general country store as a permitted use in light industrial (I-1).
31. **CLOSED SESSION** – pursuant to GS 143-318.11 (a) (3) Attorney/Client Privilege
32. **ADJOURNMENT**