



Town of Burgaw
Board of Commissioners Meeting
Historic Burgaw Train Depot, 115 S. Dickerson Street, Burgaw NC
March 10, 2020 at 4:00 PM
****Note location change***

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the February 11, 2020 regular meeting minutes
 - B. Approval of Resolution 2020-04 Amending the Personnel Policy to reflect the addition of a part time Building Inspector

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS/PRESENTATIONS

6. Arbor Day 2020 Proclamation – Mayor Cowan
7. Spring Festival Request – Ross Harrell, Spring Festival Committee
8. Planning Board Request – Louis Davis, Chairman
9. PHEnix Robotics – Morgan Hansen

DEPARTMENTAL ITEMS

Planning Department – Andrea Correll, Director

10. Board member appointment to the Cape Fear Rural Transportation Planning Organization's Advisory Committee

Finance Department – Wendy Pope, Finance Officer

11. Ordinance 2020-05 Approving a fund balance appropriation for purchase of Fire Department Equipment

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

- 12. Amendments to Town Facility Usage Policies
- 13. Other items to be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

- 14. Old EMS Building Renovation Update
- 15. Courthouse Avenue Project Update
- 16. Resolution 2020-05 Grant Submission Approval
- 17. Upcoming Filming Request
- 18. Amendments to the Town Debris Policy
- 19. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

- 20. To be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

- 21. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.
- 22. **CLOSED SESSION** – pursuant to GS 143-318.11 (a) (3) Attorney/Client Privilege
- 23. **ADJOURNMENT**