



Town of Burgaw
Board of Commissioners Meeting
Burgaw Municipal Building, 109 North Walker Street, Burgaw NC
December 10, 2019 at 4:00 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the November 12, 2019 regular meeting minutes
 - B. Approval of Resolution 2019-23 Adopting the regular Board of Commissioners meeting schedule for year 2020
 - C. Approval of Resolution 2019-24 Requesting to amend map review officer list for the Town of Burgaw
 - D. Approval of Ordinance 2019-25 Recognizing funds from the Walmart Community Grants Team into the FY 19-20 budget
 - E. Consideration of the 2019-2020 Proposed Tree Program Work Plan

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

ORGANIZATIONAL MEETING

6. The Oath of Office will be administered to newly re-elected Commissioners Bill George, Vernon Harrell, and Wilfred Robbins
7. Election of Mayor Pro-tem – Board of Commissioners
8. Oath of Office will be administered to Mayor Pro-tem Elect
9. Appointment of Council of Governments (COG) Representative – Mayor and Board of Commissioners

SPECIAL REQUESTS/PRESENTATIONS

10. Burgaw Area Garden Club requesting use of the Depot – *Janet Rivenbark*

DEPARTMENTAL ITEMS

Parks & Recreation Department – *Cody Suggs, Director*

11. Sycamore Trees at Harrell Memorial Park
12. Exercise Classes - Updates and recommended program revisions

Planning Department – *Andrea Correll, Director*

13. Food Trucks - Discussion

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

14. To be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

15. US Highway 117 Sewer Improvement Study - Discussion
16. Renovations at the former EMS Building - Discussion
17. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

18. To be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

19. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

PUBLIC HEARING

Public Hearing #1 – *Andrea Correll, Planning Director*

20. Consideration of text change amendments to the Burgaw Unified Development Ordinance to Article 6 – Definitions for subdivision and minor subdivision, Section 3-14 – Applicability of subdivision Regulations, Section 3-15 – Minor Subdivision, Chapter VII – Vested Rights, and Section 8-1(6)(A) – Fences.
21. Ordinance 2019-26 Approving text change amendments to the Burgaw Unified Development Ordinance to Article 6 – Definitions for subdivision and minor subdivision, Section 3-14 – Applicability of subdivision Regulations, Section 3-15 – Minor Subdivision, Chapter VII – Vested Rights, and Section 8-1(6)(A) – Fences.

22. **CLOSED SESSION** – pursuant to GS 143-318.11 (a) (6) Personnel

23. **ADJOURNMENT**